



तमसो मा ज्योतिर्गमय

O. P. JINDAL SCHOOL RAIGARH (CG), INDIA

(Affiliated with Central Board of Secondary Education, Delhi)

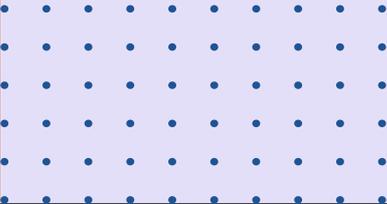


ALMANAC - 2026-27

Name

Class & Sec. Adm. No.

House Roll No.



Health and
Happiness

Nine is Mine

Digital Wellbeing

Inculcate
Reading
Habits



Respect
for All

Hi Five

Exhibit
Civic Sense

Practice Inclusivity

Nation Building

Almanac 2026-2027

O. P. JINDAL SCHOOL

(Affiliated with Central Board of Secondary Education, Delhi)

KHARSIA ROAD, RAIGARH (CG) 496 001, INDIA
(ESTD. 1996)



CALENDAR FOR THE ACADEMIC YEAR
2026 – 2027

NOTE : THIS ALMANAC MUST BE BROUGHT TO THE SCHOOL EVERYDAY.

Almanac 2026-2027

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Our Founding Father

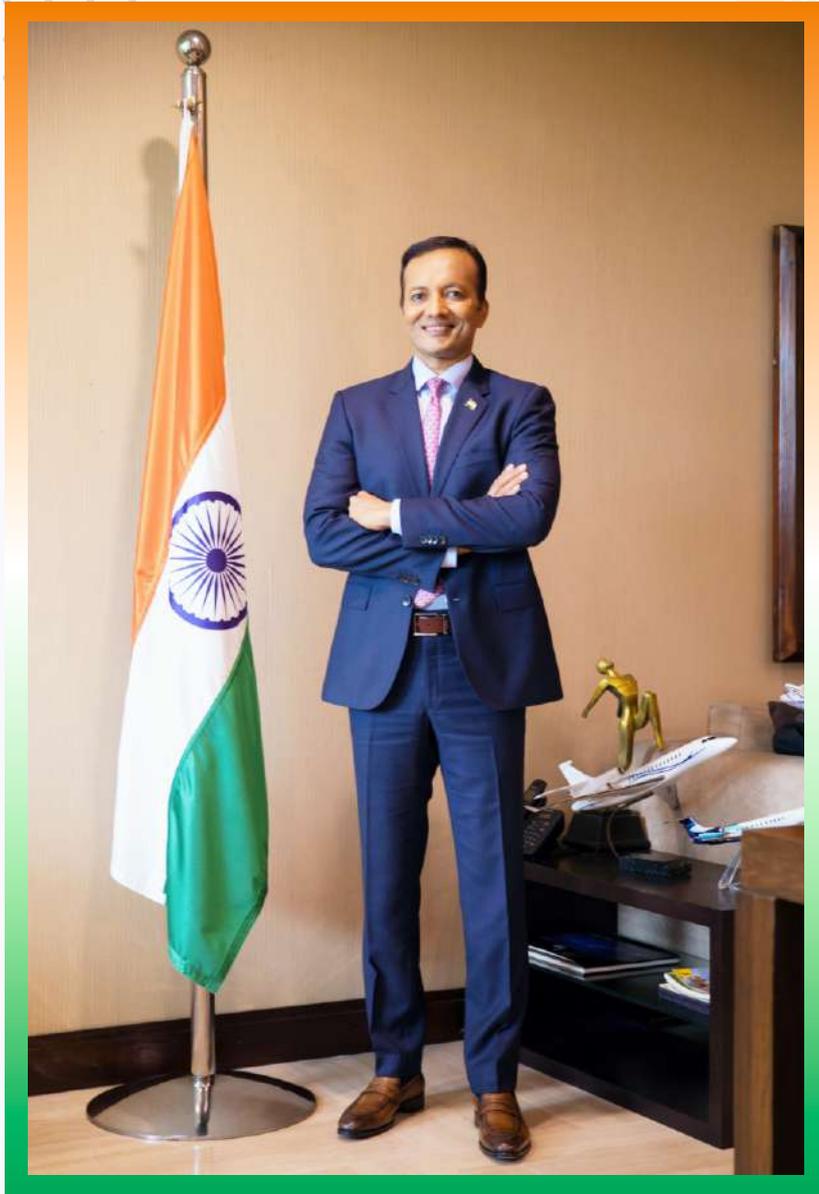


Syt. O.P. Jindal

(07.08.1930 - 31.03.2005)

A successful Entrepreneur, an Avant-Garde Visionary, a Dreamer who made millions of dreams come true, a Leader of the masses, the Saviour of the downtrodden... above all a Great Humanitarian... truly, the Son of the Soil...

"Vijayi vishwa tiranga pyara, Jhanda uncha rahe hamara"



"When we display the National Flag, we rise above our regional, religious and political affiliations and only show our love for our country and that we are proud to be Indians".

- Naveen Jindal

OUR MISSION

- To facilitate quality education by sculpting the characters of our students with intellectual powers as well as strength of culture.
- To prepare the students for the competitive world after school.
- To make them disciplined, courageous, enthusiasts & good learners.
- To enhance scientific & environmental temperament in students.
- And above all, to make them good human beings.

OUR VISION

O. P. Jindal School, Raigarh aims to be an institution of excellence, dedicated to the service of the nation, producing the leaders of tomorrow, inculcating ethics and values, the spirit of national harmony and inclusive growth through need based education.

A PRELUDE TO THE ALMANAC

In the matters of learning, cultivating good manners, forming good habits, imbibing moral values and progress, the school almanac plays a very significant role in the life of every student. It supplements them with a set of didactic information about their general well-being. It also acts as a link between the parents and the school and helps the former in having a regular and smooth coordination with the teachers. Students are really entrusted with greater responsibilities towards their nation, society, family and the school. The range of contents published in this almanac and sincere adherence to them will help the students in becoming worthy students of O. P. Jindal School.

FROM THE DESK OF THE PRINCIPAL

Dear Students / Parents,

As we stand on the threshold of a new academic session, I extend my warmest greetings to each member of our school fraternity. It is with great pleasure that I present to you the 'Almanac for the academic session 2026-2027'. The school almanac is not merely a schedule of events; it is a dynamic tool that reflects our commitment to providing a holistic and enriching educational experience. It serves as a roadmap for the entire school community, outlining important dates and events that will shape the coming academic session.

In alignment with the vision of the National Education Policy (NEP) 2020 and CBSE guidelines, the school emphasizes competency-based education, experiential learning and the integration of technology to nurture critical thinking, creativity and problem-solving skills among students. Exposure to Artificial Intelligence, digital tools, coding awareness and digital literacy has been thoughtfully incorporated to prepare learners for a technology-driven and knowledge-based society.

The school also prioritizes students' well-being by giving equal importance to physical health, mental wellness, sports education, mindfulness practices, life skills development and counselling support, in alignment with NEP 2020.

The almanac provides a clear overview of the academic year, including the monthly activities, schedule of Monday Tests/other tests/assessments, commencement and conclusion of each term, examination periods, and other academic events like Subject Enrichment Activity (SEA), Multiple Assessment Activity (MA) etc. It serves as a guide for students, helping them manage their time effectively and stay organised throughout the year.

As recommended by CBSE, multiple assessment strategies, formative assessments and technology-enabled evaluation methods will be used to ensure continuous feedback and holistic progress of learners.

Our commitment to fostering a holistic learning environment is reflected in the inclusion of diverse activities for different wings of our school. These events are designed to nurture talents, promote self-discovery, facilitate teamwork, and instil a sense of pride and camaraderie among our students. The calendar acknowledges and celebrates various national and international observances, instilling in our students a sense of social responsibility and global awareness too.

Project-based and innovation-driven learning, environmental education, community outreach programmes, collaborative learning, and the ethical use of technology are seamlessly integrated to nurture responsible, confident, and globally aware citizens.

As we embark on this new academic year, let us embrace the opportunities for growth, learning, and collaboration that lie ahead. Together, as a united school community, we will continue to inspire excellence and nurture the potential within each student. Please take time out to get yourself familiarised with all the aspects of the almanac. This will help you to have a broader view of the entire school eco system and the code of conduct for the students.

I extend my best wishes to everyone for a successful and fulfilling academic session.

Best wishes!

R. K. Trivedi
Principal

A WORTHY STUDENT OF THE SCHOOL ...

A student of O. P. Jindal School should feel proud of his/her school and should exhibit it by:

- ▶ Demonstrating responsible civic behaviour by conscientiously following rules, maintaining cleanliness and showing respect for public / common property and fellow citizens.
- ▶ Contributing to nation building through cooperation, discipline, integrity and a strong sense of social responsibility.
- ▶ Working towards the vision of Viksit Bharat by developing skills and becoming value-oriented, innovative and self-reliant.
- ▶ Maintaining physical and mental well-being and acting responsibly towards the protection of the environment.
- ▶ Respecting, upholding and promoting India's rich cultural heritage by practising the values of unity, harmony, tolerance and respect for diversity.
- ▶ Fulfilling one's role as a law-abiding citizen through a deep respect of national symbols and institution.
- ▶ Exhibiting polite, empathetic and dignified behaviour towards all, at all times.
- ▶ Cultivating a strong reading habit to enhance knowledge, comprehension, critical thinking and lifelong learning.

STUDENTS' RIGHTS

1. Students are not to be discriminated against or denied participation in any school programmes on the basis of race, gender, religion, creed or disability.
2. Students have a right to be protected from bullying, cyber-bullying or any kind of sexual advances or harassment.
3. Students have a right to privacy of their belongings/pockets unless there is a need to do the checking due to any suspicion for which the authorized staff only may do the needful.
4. Students have a right to express their opinion or report any such matter they feel is against their rights, without any fear of retaliation.
5. Students have a right to have a healthy environment.
6. Students have a right to be informed of all expectations, responsibilities and punishable offences.

PARTICULARS OF THE STUDENT

▶ NAME OF THE STUDENT : _____

▶ CLASS & SECTION : _____

▶ DATE OF BIRTH : _____

▶ ADMISSION NO. : _____

▶ AADHAAR NUMBER : _____

▶ APAAR ID : _____

▶ HOUSE : _____

▶ MOTHER'S NAME : _____

▶ FATHER'S / GUARDIAN'S NAME : _____

▶ EMPLOYEE CODE : _____
(if JSP / JP / NSP employee)

▶ ADDRESS : _____
: _____

▶ PHONE No. : (Office) _____ (Res.) _____
Mobile _____

▶ IDENTIFICATION MARK : _____
(on the body, if any)

▶ DETAILS ABOUT BROTHER(S) & SISTER(S), if any, STUDYING IN THIS SCHOOL

Name	Class/Sec.	Admn. No.
_____	_____	_____
_____	_____	_____

▶ IF YOU WISH TO AVAIL BUS FACILITY (Please refer to page no. 18)

Name of the Bus Stop that is nearest to your residence : _____

Paste
Passport Size
colour Photograph
in school uniform

Do not staple

DECLARATION AND AUTHORISATION BY THE PARENT

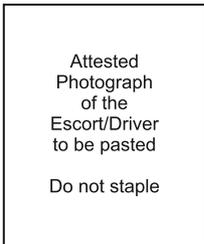
I/we hereby declare :

1. That, I/we have gone through all the rules and regulations of the school published in this almanac, and promise to extend our fullest cooperation by abiding them all fully well.
2. That, I/we shall ensure my/our ward's conformity to the standard norms prescribed for her/his conduct and studies in the school.
3. That, either of us, father/mother/guardian, will sign on all his/her leave applications, Report Cards and all the other documents issued by the authority of the school.
4. That, the school reserves the right to document/preserve/use the photographs/videos of our wards taken during different school events on its social media. I do not have any objection to the school's promotional use of such photographs and videos.
5. That, we will not send any unauthorised escort to drop/collect our ward(s) from the school.
6. That, in my/our absence, I/we authorise _____ to sign on certain documents on behalf of us.

Authorised person's specimen signature :

7. That, I/we further authorise this person / driver, whose photograph has been attested and pasted here below, to escort my / our ward to the school and back home.

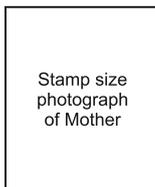
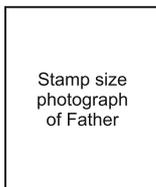
Name _____ Age _____
(If not applicable, Pl. write NA)



Driving License No. _____

.....
Signature of the Authorised Escort/Driver

**The photograph of the Escort / Driver is to be attested by the parent / guardian on the photograph.*



.....
Signature of Father/Guardian

.....
Signature of Mother

.....
Verified by Class Teacher

WORKING HOURS OF THE SCHOOL

1. Monday to Friday

Class	Other Season	Winter Season
Nursery - II (Shift-B)	07:45 AM to 12:00 Noon	08:15 AM to 12:00 Noon
III - V (Shift-C)	11:15 AM to 04:30 PM	11:15 AM to 04:30 PM
VI-XII (Shift-A)	07:00 AM to 01:00 PM	07:30 AM to 01:30 PM

2. On Saturdays :

Class	Other Season	Winter Season
Nursery - II (Shift-B)	OFF	OFF
III - V (Shift-C)	07:45 AM to 12:00 Noon	08:10 AM to 12:30 PM
VI-XII (Shift-A)	07:00 AM to 01:00 PM	07:30 AM to 01:30 PM

3. Visiting hours for Parents

Heads / Teachers	Timing	Occasions
Principal / Head Administration / Vice-Principal	08:30 AM - 09:30 AM 04:30 PM - 05:30 PM	(1) On all the working days (2) At the time of exigencies
Classes Nursery - II	08:00 AM - 10:00 AM (under intimation & approval)	On all the working days
Classes III - V	03:00 PM to 04:30 PM (under intimation & approval)	At the time of exigencies on working days
Classes VI - XII	09:30 AM to 10:30 AM	

4. Telephone Numbers -

* School Office : 07762-227042, 299255
 * Mobile No. for PPW - 9589310364, PW - 7024510364, SW - 6261479376
 * Website: <https://www.opjsrgh.in>; E-mail: opjs.raigarh@jindalsteel.in
 * JSP ICM No. : Head Administration : 49801 * Vice-Principal : 49803
 School Help Desk : 49802 * Accounts Section : 49809

5. Parent-Teacher Meeting (PTM) timings on the scheduled dates : Please refer to the footnotes in the 'schedule of school activities' and slots assigned by the respective class teachers.

6. The Second Saturday of every month will remain OFF for the students. However, they may be asked to report at the school for any activity, function and PTM. These are bagless days.

REPORT ON STUDENT'S MEDICAL CHECKUP

Name of the student : _____ Blood group : _____

(to be filled by the school)

Applicable for all		Applicable for the students of classes IX-XII			
Height with shoes (cm)	Weight (kg)	Blood Pressure	Pulse	Circumference	
				Hip (cm)	Waist (cm)

Doctor's Remarks / Special Advice

Vision : L

R

Ear :

Oral examination :

Sign. of the Doctor

NMA - Needs Medical Attention,

N / NAD - No Abnormality Detected

Brief Report (to be filled by the parent)

Past / Present illness (if any) _____

Allergy (if any) _____

Disability (if any) _____

Name of the Parent

Signature

Reports of medical problems or any disability certificate must be submitted to the school infirmary. School maintains confidentiality in this regard.

SELF AWARENESS

My Goals :

My Strengths :

My Interests & Hobbies :

Responsibilities Assigned / Discharged :

MY AIM IN LIFE

(applicable to the students of classes III-XII)

Signature of Student

VISIT TO INFIRMARY

(to be filled by respective Teacher / Staff Nurse / Counsellor)

Date	Class Room		Reason	Infirmary	
	Out-Time	Sign.		Out-Time	Sign.

SCHOOL SONG, PRAYERS & PLEDGE

MY COUNTRY

Where the mind is without fear
And the head is held high;
Where knowledge is free;
Where the world has not been broken up
Into fragments by narrow domestic walls;
Where words come out from the depth of truth;
Where tireless striving stretches its arms
Towards perfection;
Where the clear stream of reason has not lost its way
Into the dreary desert sand of dead habit.
Where the mind is led forward by thee
Into ever widening thought and action
Into that heaven of freedom, my father,
Let my country awake.

SCHOOL SONG

Let us sing a song for the School
That gives us joy in the life
 OPJS, OPJS, OPJS our School
That imbibes in us all virtues
Goodness, Wisdom & Manliness
That help to raise our soul
 OPJS, OPJS, OPJS our School
The trailing traits of glory
We shall carry for ever
That protects us from the evils of life
Teaching the way of life, teaching the way of life
Its our School, our School,
 OPJS, OPJS, OPJS our School

GRATITUDE TO ALMIGHTY

the Creator

Give me a cheerful spirit God,
Inspire me to smile
That I may help a weary world
Along each passing mile,
I want to be an optimist
And look beyond the rain
Instead of always looking
for some reason to complain.

Thank you for the world so sweet.
Thank you for the food we eat.
Thank you for the birds that sing.
Thank you God for everything.
Thank you for each happy day.
For fun, for friends and work and play.
Thank you for your loving care,
At home, at school and everywhere.

SCHOOL PRAYERS

ॐ असतो मा सद्गमय ।
तमसो मा ज्योतिर्गमय ।
मृत्योर्मा अमृतं गमय ।
ॐ शान्तिः शान्तिः शान्तिः ॥

Om !

Lead me from the unreal to the real,
Lead me from darkness to light,
Lead me from death to immortality.
May peace be, may peace be, may peace be!

1

तू ही राम है, तू रहीम है
तू करीम कृष्ण खुदा हुआ,
तू ही वाहे गुरु, तू यशु मसीह
हर नाम में तू समा रहा ।

तेरी ज्ञात पाक कुरान में
तेरा दर्श वेद-पुराण में,
गुरु ग्रन्थ जी के बखान में
तू प्रकाश अपना दिखा रहा ।
तू ही राम है ।

अरदास है कहीं कीर्तन
कहीं राम धुन कहीं आह्वन,
विधि वेद का है ये सब रचन
तेरा भक्त तुझको बुला रहा ।
तू ही राम है ।

2

हे शारदे माँ, हे शारदे माँ,
अज्ञानता से हमें तार दे माँ
हे शारदे माँ, हे शारदे माँ ॥

तू स्वर की देवी है, संगीत तुझसे
हर शब्द तेरा है, हर गीत तुझसे
हम हैं अकेले, हम हैं अधूरे
तेरी शरण में हमें प्यार दे माँ
हे शारदे माँ, हे शारदे माँ ।
अज्ञानता से हमें तार दे माँ ॥

गुणियों ने समझी, मुनियों ने जानी
वेदों की भाषा पुराणों की बानी
हम भी वो समझें, हम भी वो जानें
विद्या का हमको, अधिकार दे माँ

हे शारदे माँ, हे शारदे माँ ।
अज्ञानता से हमें तार दे माँ ॥

3

हर देश में तू हर वेश में तू ।
तेरे नाम अनेक तू एक ही है ॥
तेरी रंग भूमि—यह विश्व धरा ।
सब खेल में मेल में तू ही तू है ॥

मिट्टी से ही अणु—परमाणु बना ।
सब जीव—जगत का रूप लिया ॥
वहीं पर्वत, वृक्ष विशाल बना ।
सौंदर्य तेरा, तू एक ही है ॥

सागर से उठा बादल बनके ।
बादल से फूटा जल हो करके ॥
फिर नहर बनी नदियाँ गहरी ।
तेरे भिन्न प्रकार तू एक ही है ॥

यह दिव्य—दिखाया है जिसने ।
वह है गुरुदेव की पूर्ण दया ॥
तुकड़्या कहे और न कोई दिखा ।
बस मैं और तू सब एक ही है ॥

4

हे प्रभु ! आनन्ददाता ज्ञान हमको दीजिए ।
शीघ्र सारे दुर्गुणों को दूर हमसे कीजिए ॥
लीजिए हमको शरण में हम सदाचारी बनें ।
ब्रम्हचारी, धर्मरक्षक, वीर व्रतधारी बनें ॥
हे प्रभु ! आनन्ददाता ज्ञान हमको दीजिए ।
शीघ्र सारे दुर्गुणों को दूर हमसे कीजिए ॥
निंदा किसी की हम किसी से, भूल कर भी ना करें ।
सत्य बोलें, झूठ त्यागें, मेल आपस में करें ॥
हे प्रभु ! आनन्ददाता ज्ञान हमको दीजिए ।
शीघ्र सारे दुर्गुणों को दूर हमसे कीजिए ॥
प्रेम से हम गुरुजनों की नित्य ही सेवा करें ।
दिव्य जीवन हो हमारा तेरा यश गाया करें ॥
हे प्रभु ! आनन्ददाता ज्ञान हमको दीजिए ।
शीघ्र सारे दुर्गुणों को दूर हमसे कीजिए ॥

अनुशासन—गीत

हम सब बच्चे प्रातः उठकर, सभी बड़ों को नमन करें।
अनुशासन जीवन में पालें, सोच समझ कर कदम धरें।
विद्यालय में सभी बड़ों का और गुरु का मान करें।।
कभी न देरी, कभी न छुट्टी, ठीक समय का ध्यान रखें।
चलें सड़क पर जब भी बच्चो, नियमों का भी ध्यान रखें।
बाएँ देखें, दाएँ देखें, तभी सड़क को पार करें।।
घर को, मन को साफ रखें, हम बीमारी से दूर रहें।
भोजन करने को बैठें तो, हाथों को हम साफ करें।
विद्यालय, बस और दुकान पर, लाइन में ही खड़े रहें।।
अपनी बारी जब आये, तो संयम से ही काम करें।
संध्या को सोने से पहले, अपने मन की जाँच करें।
भूल-चूक की क्षमा माँगकर, बिस्तर पर आराम करें।।

रचना—रमा दत्त

हम होंगे कामयाब, हम होंगे कामयाब,
हम होंगे कामयाब एक दिन,
होSS, मन में है विश्वास, पूरा है विश्वास,
हम होंगे कामयाब एक दिन,
हम चलेंगे साथ—साथ, डाल हाथों में हाथ,
हम चलेंगे साथ—साथ एक दिन
होSS, मन में है विश्वास, पूरा है विश्वास,
हम चलेंगे साथ—साथ एक दिन
हम होंगे कामयाब

नहीं डर किसी का आज (2)
नहीं डर किसी का आज के दिन,
होSS, मन में है विश्वास, पूरा है विश्वास,
नहीं डर किसी का आज के दिन,
हम होंगे कामयाब

होगी शांति चारों ओर, होगी शांति चारों ओर
होगी शांति चारों ओर एक दिन,
होSS, मन में है विश्वास, पूरा है विश्वास,
होगी शांति चारों ओर एक दिन ।
हम होंगे कामयाब

7

WE SHALL OVERCOME

We shall over come, We shall overcome
We shall overcome some day
Oh deep in my heart, I do believe that
We shall overcome some day
 We shall walk hand in hand, We shall walk hand in hand
 We shall walk hand in hand some day
 Oh deep in my heart, I do believe that
 We shall walk hand in hand some day
Truth will make us free, Truth will make us free
Truth will make us free some day
Oh deep in my heart, I do believe that
Truth will make us free some day
 We shall live in peace, We shall live in peace
 We shall live in peace some day
 Oh deep in my heart, I do believe that
 We shall live in peace some day

8

इतनी शक्ति हमें देना दाता,
मन का विश्वास कमजोर हो ना ।
हम चलें नेक रस्ते पे हमसे,
भूलकर भी कोई भूल हो ना ॥
 दूर अज्ञान के हों अँधेरे,
 तू हमें ज्ञान की रोशनी दे ।
हर बुराई से बचते रहें हम,
जितनी भी दे भली जिन्दगी दे ॥
बैर हो ना किसी का किसी से,
भावना मन में बदले की हो ना ॥
हम चलें ।

हम न सोचें हमें क्या मिला है,
हम ये सोचें किया क्या है अर्पण ।
फूल खुशियों के बाँटें सभी को,
सब का जीवन ही बन जाए मधुवन ॥
अपनी करुणा का जल तू बहाकर,
कर दे पावन, हर एक मन का कोना ॥
हम चलें नेक रस्ते पे हमसे,
भूलकर भी कोई भूल हो ना ॥
इतनी शक्ति

PLEDGE

India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it. I shall give respect to my
parents, teachers and all elders and treat everyone with courtesy.
To my country and my people, I pledge my devotion. In their well-
being and prosperity alone lies my happiness.

राष्ट्रगान

जनगणमन—अधिनायक जय हे,
भारत—भाग्य—विधाता ।
पंजाब, सिंधु, गुजरात, मराठा,
द्राविड़, उत्कल, बंग,
विंध्य, हिमाचल, यमुना, गंगा,
उच्छल जलधि—तरंग ।
तव शुभ नामे जागे, तव शुभ आशिष माँगे,
गाहे तव जयगाथा ।
जनगण मंगलदायक जय हे,
भारत—भाग्य—विधाता ।
जय हे ! जय हे ! जय हे !
जय जय जय, जय हे !

रचयिता — गुरुदेव रवीन्द्रनाथ ठाकुर

राष्ट्रगीत

वन्दे मातरम् ।
सुजलाम् सुफलाम् मलयज शीतलाम्
शस्यश्यामलाम् मातरम् ॥ वन्दे मातरम् ॥
शुभ—ज्योत्स्ना—पुलकित—यामिनीम् ,
फुल्ल—कुसुमित—द्रुमदल—शोभिनीम् ,
सुहासिनीम् सुमधुरभाषिणीम् ,
सुखदाम् वरदाम् मातरम् ॥ वन्दे मातरम् ॥

रचयिता — बंकिमचंद्र चट्टोपाध्याय

SALIENT FEATURES OF THE SCHOOL

1. Classes Nursery-XII in co-educational system.
2. Affiliated with Central Board of Secondary Education, Delhi.
3. UNESCO ASPnet accredited school & the Winner of prestigious International School Award conferred by British Council.
4. Qualified and motivated teachers with perfect blend of knowledge, quality, culture and patience.
5. Provides all the ultra modern facilities to enable the students to learn well and face the challenges of the competitive world.
6. Creates awareness of the rich tradition and culture of our country among students.
7. Organizes outdoor training programmes and adventure camps for students to generate confidence and dynamism in their personality to face the challenges of the competitive life.
8. Organizes morning assembly and prayer, before conducting the regular classes, daily. In the assembly, students present news, speech, thought for the day, quiz, etc. School also imparts moral teachings based on ethical values. Special assemblies are also organized with cultural activities on special occasions.
9. Facilitates holistic development of students by embedding innovative pedagogical practices and 360° Assessment.
10. Maintains well-furnished & centrally air-conditioned library which accommodates more than 180 users at a time and has around 30000 books, 70 magazines & journals.
11. Maintains well equipped laboratories viz. Physics Lab, Chemistry Lab, Biology Lab, Composite Science Lab, Mathematics Lab, Language Lab, Astro Lab, Home Science Lab, Robotics Lab, Fashion Technology Lab, Skill Development Centres (SDCs), Resource Centres, High Tech Interactive Panels and Smart Class
12. Maintains well air-conditioned computer labs providing one computer for each student during the computer period.
13. Conducts free medical check-up for all the students at regular intervals.
14. Enables and provides every student the opportunity to participate in various national level exams or competitions for their exposure to the greater competitive world.
15. Offers personalized guidance and counselling.
16. Weekly tests are conducted to ensure desired learning outcomes and they are used as a tool to reinforce the daily learning experiences.
17. CCTV cameras have been installed at different locations in the premises of the school for safety and security of all concerned.
18. Provides bus facility to the students and staff commuting from distant places. All the school buses have been furnished with CCTV cameras.

MEDIUM OF INTERACTION

All the students are expected to converse in English during school hours. This habit will help them to enrich their standard of English and also to understand the lessons well.

Courtesy and decency in speech and behaviour are expected to be practised while interacting with fellow students, staff, parents and visitors.

BUS FACILITY

Bus facility is provided to the applicants, subject to the availability of seats on first-come-first-serve basis. The students will be picked up and dropped at the approved bus stoppages only. The school reserves the right to re-schedule the bus routes as and when needed.

If any student is found availing bus facility without approval and/or not making regular payment of bus fees, the required amount including the payment of all dues and fine will be recovered and strict disciplinary action will be initiated.

WITHDRAWAL OF BUS FACILITY

The bus facility may be discontinued by the student by giving one month notice or one month bus fee with adequate reasons thereof. It may also be withdrawn from school side if student/parent are found non conforming to the rules and regulations in this regard.

PARENT-TEACHER MEETING (PTM)

Parent-Teacher Meetings are conducted in the school as per schedule published in the school almanac, for the following purposes :

- i) In order to make the parents aware of the performance and progress of their ward.
- ii) For exchange of proper feedback from both the ends for constructive action.
- iii) To bridge the gaps, if any.

PRIVATE TUITIONS

Private Tuitions by the members of the staff of the school are not allowed. Hence, parents are advised to refrain from engaging the staff-members of the school for giving tuitions to their wards. The promotion and practice of the same must not be encouraged by the parents. It is expected that parents will help us in creating a congenial learning atmosphere. Our school provides adequate opportunities for the children seeking extra guidance and support.

SCHOOL UNIFORM

SUMMER UNIFORM (April - October)

<p>On Mon, Tue, Thu & Fri : GIRLS Class Nursery : Red and blue check tunic with half sleeved light blue check shirt. Classes KG-VIII : Dark steel grey, pleated tunic with half sleeved prescribed check shirt. Classes IX-XII : Dark steel grey skirt, half-sleeved prescribed check shirt.</p>	<p>On Mon, Tue, Thu & Fri : BOYS Class Nursery : Red and blue check trouser with half sleeved light blue shirt. Classes KG-VIII : Dark steel grey half-pants with half-sleeved prescribed check shirt. Classes IX-XII : Dark steel grey trouser with half-sleeved prescribed check shirt.</p>
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Shoes & Socks for both Boys & Girls :

Classes Nur.-III : Asian/Campus Velcro Black Shoes, dark steel grey cotton socks with white strips/dark blue cotton socks with red stripes for Nursery.
Classes IV-XII : Asian/Campus Black Shoes with laces, dark steel grey cotton socks with white stripes.

<p>On Wed & Sat : GIRLS Classes Nursery : Dark blue lower with T-Shirt. Classes KG-VIII : White pleated tunic, white half-sleeved prescribed shirt. Classes IX-XII : White salwar-kameez, prescribed half jacket.</p>	<p>On Wed & Sat : BOYS Classes Nursery : Dark blue lower with T-Shirt. Classes KG-VIII : White half-pants, white half-sleeved shirt. Classes IX-XII : White trouser, white half-sleeved shirts.</p>
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Shoes & Socks for both Boys & Girls :

Class Nursery - Asian/Campus Velcro Black Shoes with Dark Blue cotton Socks.
Classes KG-III : Asian/Campus Velcro Black Shoes with white cotton socks.
Classes IV-XII : Asian/Campus Black Shoes with laces along with white cotton socks.

WINTER UNIFORM (November - March) (in addition to the summer uniform)

Class Nursery: Trouser with red and blue checks / with blue colour hoody.
Classes KG to V: * Sleeveless V-neck sweaters or pullovers of dark steel grey colour. * Wearing sweater is **compulsory** w.e.f. 1st working day of December. **Classes VI to XII**: Sleeveless V-neck sweaters of dark steel grey colour or two buttoned blazers of navy blue colour or both, if required.
 * Trouser w.e.f. 1st working day of November for boys.
 * Full length tights same as the colour of skirt or tunic is recommended w.e.f. 15th December to 31st January for girls.
 * Wearing blazers and sweaters is **compulsory** w.e.f. 1st working day of December.

On all days:

- School tie (House-wise) and prescribed belt.
- Those wearing **glasses** shall ensure that they sport a decent black or metallic frame. No other colour shall be allowed.
- I-Card : Cl. Nur.-II : Dark Blue Tag, Cl. III-V : Red Tag, Cl. VI-VIII : Blue Tag, Cl. IX & X : Green Tag, Cl. XI & XII : Yellow Tag.
- **Hair style**: No fancy hair-style for both boys and girls.
- **Girls**: Hair must be fastened with dark steel-grey / black hair-band / ribbons in one / two pony-tails / plaits.
- **Boys**: Must put on simple gentleman hairstyle.

Sports outfit - Prescribed house T-shirt with grey lower. (Class I to XII)

Note - To be worn in games / yoga period only.

ACADEMICS

1. Session : The academic session begins from 3rd week of March every year.

2. Schedule for the Examination :

- A. The assessments / pen & paper tests are very important and compulsory. The school conducts periodical assessments / tests of the subjects as per schedule published in page nos. 46 to 54 of this almanac. Re-conduct of any assessment/test separately for any student shall not be entertained, under any circumstances. **(Please refer point no. 3 E Pg. no. 18)**
- B. The result of Annual Examination is declared usually in the last week of February for classes IV-IX & XI.
- C. Assessment Report for classes Nursery-II will also be distributed in the last week of February.
- D. The dates for Final Assessment / Examination & declaration of results for classes X & XII are as per the directives of the Board.

3. Assessment / Examination / Promotion :

- A. For classes **Nursery, KG, I & II** : The students are assessed on the basis of their quality of performance in various domains / day-to-day activities conducted by the school thrice in a year.
- B. For class **III** : Effort grades are awarded exclusively on the basis of their performance in Periodical Assessments & Tests.
- C. For classes **IV-IX & XI** : Promotion to the next higher class is granted on review of the overall performance of the students in the whole academic year as per the guidelines of CBSE.
- D. For classes **X & XII** : The examination is conducted by CBSE and promotion to the next higher class is as per the guidelines of CBSE.
- E. Criteria for exemption : Exemption from any periodical assessment and test is granted to the students who represent the school at the state / national level in different games and co-curricular activities, duly approved by the Principal.

4. Attendance :

- a) It is compulsory for every student to complete at least 85% of attendance in an academic year in order to make himself/herself eligible to appear for his/her final examination.
- b) Attendance of the students is compulsory on all the working days including :
 - i) Independence Day
 - ii) Republic Day
 - iii) Any other school function / day deemed important by the school.

No leave is granted for these above mentioned days and the students remaining absent will be penalised.

CO-CURRICULAR ACTIVITIES

Selection of students for all co-curricular activities and Inter House competitions are conducted between 1:00 PM to 3:00 PM. (Monday-Saturday).

In order to ascertain holistic development of the students, the school organizes a wide range of co-curricular activities as stated below:

A) Inter House Competitions such as:

- | | | | |
|-----------------------|--------------------|---------------|------------------|
| 1. Art & Craft | 2. Clay Modelling | 3. Debate | 4. Declamation |
| 5. Drawing & Painting | 6. Elocution | 7. Extempore | 8. Handwriting |
| 9. Podcast Making | 10. Poetry Writing | 11. Quiz | 12. Rangoli |
| 13. Recitation | 14. Robotics | 15. Spell Bee | 16. Storytelling |
| 17. Web Designing | | | |

B) Inter House Sports events :

- | | | | |
|--------------|---------------|-----------|---------------|
| 1. Athletics | 2. Basketball | 3. Carrom | 4. Chess |
| 5. Cricket | 6. Football | 7. Hockey | 8. Volleyball |

C) Other activities/clubs such as:

- | | | | |
|---------------------------------|------------------------|---|-----------------------------|
| 1. Aero Modelling | 2. Art & Craft | 3. British Council | 4. Consumer Club |
| 5. Clay Modelling | 6. Cybernetics Club | 7. Dramatics Club | |
| 8. Disaster Management Club | | 9. Ek Bharat Shreshtha Bharat (EBSB) Club | |
| 10. Eco-Club | 11. Excursions & Tours | 12. Energy Club | 13. Financial Literacy Club |
| 14. Health & Wellness Club | | 15. Heritage Club | |
| 16. Idea & Innovation Lab (IIL) | | 17. International Award for Young People (IAYP) | |
| 18. Jr. Red Cross Society | | 19. Literary Club | 20. Maths Club |
| 21. NCC | 22. NSS | 23. Performing Arts | |
| 24. School Band (Kaustav) | | 25. Science Club | 26. Standards Club |
| 27. Swimming | 28. UNESCO Club | 29. Yoga | |

For conducting Inter House Competitions, the School divides the students into six Houses viz.

- | | | |
|--------------|-------------|-----------|
| 1. AZAD | 2. NEHRU | 3. RAMAN |
| 4. RAMANUJAN | 5. SAROJINI | 6. TAGORE |

To instill a sense of responsibility and leadership skills among the students, the school constitutes a Prefectorial Board comprising the following portfolios:

- | | |
|--|---------------------------------|
| 1. HEAD GIRL / HEAD BOY | 2. DY. HEAD GIRL / DY. HEAD BOY |
| 3. HOUSE CAPTAINS | 4. HOUSE PREFECTS |
| 5. SECRETARY & DEPUTY SECRETARY FOR SPORTS, CULTURAL, NSS, LITERARY, CYBERNETICS CLUB, DRAMATICS CLUB, SCIENCE CLUB, ECO CLUB, Jr. RED CROSS SOCIETY, CONSUMER CLUB, UNESCO CLUB AND BRITISH COUNCIL | |

NATIONAL CADET CORPS (NCC)

The School enrolls its students in National Cadet Corps imbuing a spirit of patriotism and discipline. It organizes activities such as parasailing, camping, shooting, trekking, etc. and observes NCC Day. It also trains the cadets to obtain NCC 'B' & 'C' Certificates in future.

NATIONAL SERVICE SCHEME (NSS)

The School has incorporated NSS activities to be rendered by the students of classes IX to XII in order to train them up in various types of social services for at least 150 hours in an academic session.

AWARDS & ACCOLADES

The extraordinary achievers are awarded with special honours which are other than the prizes and medals given away on different occasions. Following is the set of such 'Awards'.

- * **100% Attendance Certificate for being present on all working days during the academic session.**

For Classes Nursery to III:

Students in this group are appreciated and awarded on their achievements in

- * Academics
- * Discipline
- * Social behaviour
- * Scholastic
- * Co-Scholastic activities

For Classes IV to XII:

- * Exceptional Achievement Trophy for the All Rounder Student (Girl / Boy) for class XII.
- * Extra Ordinary Contribution Award for class XII only.
- * Scholar Badge to scholastic achievers based on a year's academic performance.
- * Scholar Tie to scholastic achievers eligible to receive the scholar badge for two consecutive academic sessions.
- * Scholar Tie - Silver to scholastic achievers eligible to receive the scholar badge for three consecutive academic sessions.
- * Scholar Tie - Gold to scholastic achievers eligible to receive the scholar badge for four consecutive academic sessions.
- * Scholar Badge of Distinction to scholastic achievers eligible to receive the Scholar badge for five consecutive years.
- * Scholar Badge of Excellence to scholastic achievers eligible to receive the Scholar badge for six consecutive years.
- * Scholar Gown to scholastic achievers eligible to receive the Scholar badge for seven consecutive years.
- * Roll of Honour to the outstanding students excelling in academics/games and in other activities, winning at least seven scholar badges, completing education in the school for at least ten years, will be invited to sign the school's Roll of Honour and will be eligible for the membership of School Advisory Board after completion of his/her graduation, if found suitable otherwise.

MARKER CUPS **

Marker Cups are awarded for securing the highest marks in the respective subject(s) in the given class group / category as mentioned below:

- * Chairman's Marker Cup in Mathematics in three categories :
(a) IV & V (b) VI to VIII (c) IX & X
- * ED's Marker Cup for languages separately viz. English, Sanskrit and Hindi in three categories:
a) IV to V (b) VI to VIII (c) IX & X
- * Principal's Marker Cup in EVS, Science and Social Science subjects in three categories :
(a) IV & V (b) VI to VIII (c) IX & X
- * Marker Cups (for Class XI) are given for English, Hindi, Biology, Physics, Chemistry, IP, PE, Mathematics, Accountancy, Business Studies, Economics, History, Political Science & Geography, IT, Retail, Agriculture, Fashion Technology, Psychology, Home Science. (Any other added additional subject(s))

**** Marker Cups are not applicable for 6th subjects.**

SCHOLAR BADGES

Classes : IV & V

- * Minimum 90% marks in English, Hindi, Maths & EVS
- * Minimum 95% attendance
- * Minimum 95% in aggregate

Classes : VI to VIII

- * Minimum 85% marks in English, Hindi, Science, Social, Science, Maths, & 3rd Language
- * Minimum 95% attendance
- * Minimum 90% in aggregate

The child must appear in all periodical tests / assessments for all the subjects including Computer Studies

Classes : IX & X

- * Minimum 85% marks in any four subjects out of a pool of subjects viz. English, Hindi/Sanskrit, Maths, Science, Social Science
- * Minimum 95% in attendance
- * Minimum 85% in aggregate

Class : XI

- * Minimum 75% in English Language & Min. 80% in any other three subjects offered
- * Minimum 95% attendance
- * Minimum 80% in aggregate

100% ATTENDANCE TROPHY

- * Must have studied in the school for a period of 10 years
- * Must have received 100% attendance certificate for 10 consecutive years

EXCEPTIONAL ACHIEVEMENT TROPHY

(Overall achievement, class XII (Girl/Boy) #

- * **Academic** – achieves scholastically across a range of subjects
- * **Attitude** – is disciplined, punctual and willing to help others, makes selfless contributions
- * **Personal conduct** – exemplary at all times
- * **Leadership** – a role model for other students
- * **Service** – participates in school and community activities
- * **Sports & Activity** – represents the school without necessarily being a champion and participates enthusiastically in the activities of the school.

EXTRA ORDINARY CONTRIBUTION AWARD

- * Must be a student of class XII.
- * Must have ensured minimum 90% attendance during the current academic year.
- * Must have studied in the school for a period of 5 years.
- * Must have rendered commendable contribution to the school.

To be judged by a team of Sr. Faculty Members.

OVERALL BEST HOUSE

A Running Trophy will be awarded to the Best House for overall performance in academics, sports and literary activities taken together during the session.

OVERALL BEST HOUSE IN SPORTS

A Running Trophy will be awarded to the 'Best House in Sports' category for excellent performance in a session.

ATHLETE OF THE YEAR (GIRL/BOY)

'Athlete of the Year' will be given on the basis of the performance of the individual athlete in the Annual Athletic Meet.

- * Athlete of the Year (Girl / Boy): Individual trophy to be given in three categories:
(a) VI & VII (b) VIII & IX (c) X to XII

COLLECTION OF FEES

1. The Fees for each month must be deposited in the **Bank Extension Counter** or in the **office of the school** during the official transaction hours on or before the 7th day of every month (applicable to Non-JSP only, as for the JSP employees the fee is deducted from the salary). Parents are requested to deposit the fees on or before the due date(s) to avoid penalty @ Rs. 50/- (Rupees fifty only) per week. In case, the 7th day appears to be a non-functional day, the last date for fee submission will be the next working day.
2. The school fee for the month of February shall be deposited in the month of January itself.
3. If a student does not pay the school fees for two consecutive months, his/her name gets struck off the rolls.
Re-admission of such student is done only after the payment of the outstanding dues, with fine and a re-admission fee of Rs. 5,000/-.
Re-admission is granted subject to availability of seats.

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4. The School Management reserves the right to revise the fees as per norms. Apart from the school fees, as determined by the school authorities, the students will be required to pay for excursion, educational tours and adventure sports as and when organized by the school, if opt for the same.
5. Fees to be paid for issuance of duplicates of the following:
 - (a) Fee receipt Rs. 50.00
 - (b) Marksheet Rs. 250.00
 - (c) I-Card Rs. 100.00
6. **FEES WILL BE COLLECTED ON ALL THE WORKING DAYS BETWEEN 7:30 AM AND 1:00 PM.**
7. **AVOID CASH TRANSACTIONS AT THE SCHOOL FEE COUNTER.**

WITHDRAWAL

A Transfer Certificate is issued only when the:

- * Written withdrawal notice from the parent is received by the school.
- * An amount of Rs. 100/- along with other dues, if any, is deposited by the applicant.
- * Processing Time for preparation of Transfer Certificate: 72 hrs (3 working days) from the date of receipt of written application.

GROUND ON WHICH SCHOOL CAN ASK FOR WITHDRAWAL OF A STUDENT

1. Gross Indiscipline
2. Unsatisfactory progress in studies
3. More than one year detention in the same class.
4. Non-payment of fee for a quarter by the end of the following month.
5. Shortage of attendance by 15% during the academic year.

GENERAL RULES OF THE SCHOOL (to be strictly followed by the students)

FUNCTIONAL

1. The students should arrive at the school only around five minutes before the starting bell (duration 10 seconds) is rung.
2. Clean and prescribed school uniform is to be worn on all the school days. A student who is slovenly dressed may be sent home.
3. At the stroke of the first bell, all the students should assemble in their respective class-rooms for attendance after which they should file out for attending the morning assembly. After the assembly, they must return to their respective class-rooms quietly in line.
4. The students must carry with them their School Almanac while entering the class, laboratory, library or attending the morning assembly. The school almanac must be carried even during internal movements like attending yoga, music, art, dance classes and special assemblies.
5. Every student must take part in all the curricular and co-curricular activities unless declared unfit or exempted by the authorities.

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7. Students must bring their notebooks and textbooks to the school as per time table. Extra books, newspapers or periodicals must not be brought to the school without prior permission of the school authorities.
8. Students must not bring oily food and pickles to the school in their tiffin. Students are advised to avoid bringing unhygienic eatables.
9. Those students who commute by the school buses, must carry their identity card, wait at their respective bus stops in an orderly fashion, and board the bus in a disciplined manner. They should not board or alight from moving buses. They should not hang or stand on the footboard of the bus. Commuting by school bus without identity card will invite disciplinary action.
10. **I-Card: It is mandatory for every student to wear the Identity Card issued by the school.** In the event of loss of the card, a fresh one can be issued on payment of Rs. 100/- at the Fee Counter of the school.
11. The students who come to school by cycling, should park their cycles in the cycle-stand and lock them properly. They must follow all the traffic rules while on road.
12. Those who commute on their own should not loiter about on the way. They should be prompt in reaching the school/home in time.
13. Students must actively participate in classroom discussions/interactions. Every student must take part in all the curricular and co-curricular activities, sports and national social programs as planned by the school, unless declared unfit or exempted by the authorities.
14. The etiquettes of library must be followed at all times. The students must maintain silence in the library.

ETHICAL

1. The students are expected to be disciplined in their general behaviour.
2. All the students should be keen in keeping their classrooms and the school premises clean and tidy.
3. Students should behave in a gentle manner wherever they go. They should remember that the school is judged by their conduct. They should greet their seniors, teachers and elders whenever and wherever they meet them.
4. Students must not quarrel or fight among themselves nor resort to any kind of unfair practice.
5. All the students must use decent, respectful, courteous and graceful language at all times with the fellow students as well as the staff members.
6. The behaviour of the students should be such that it brings respect to the institution they belong to.

AUDITORIUM RULES

The following rules need to be strictly followed by the students (before/after/during any event):

1. The students should neither fiddle nor touch the fixtures of the auditorium. If required, the concerned staff of the auditorium can be contacted for help.
2. As and when required, the students should move to the auditorium in an orderly fashion and be seated at their allocated areas.

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They should continue to sit in the auditorium quietly and listen attentively till the end of the programme. They must express their applause for any presentation in decent manner. They should stay in their seats, unless otherwise directed.

3. Carrying any food material or water to the auditorium is strictly prohibited (applicable to the parents too).

The students must carry their almanac and pen/pencil whenever they visit for any literary activity/counselling session/special assembly.

4. Photography in any form, using mobile phones / camera / handycam etc. is strictly prohibited inside the auditorium (applicable on the parents too).
5. For rehearsal or any other programme, the students should enter the auditorium along with their incharge teacher(s) only.
6. On all the main function days, nobody should enter the auditorium without Invitation/Pass which is non-transferable. The pass is meant for Parents/Grand Parents of the students; but not for friends, relatives, brothers and sisters.

RULES FOR INTER HOUSE GAMES & PLAYGROUND

"Winners never quit, Quitters never win".

- (1) The intimation regarding the list of events and the selections will be made in the school assembly, and the same will be displayed on the Sports Notice Board. Students need to check the notice board regularly.
- (2) The aspirants have to give their names to the respective House Wardens.
- (3) All the selections will be done as per the schedule published in the school almanac.
- (4) Selections of sports events and matches will be done in the afternoon between 1:00 PM and 2:00 PM.
- (5) The first level of selection will be done by the House Wardens with the help of House Tutors and House Prefects.
- (6) The presence of the students on the selection days is deemed necessary.
- (7) The students selected for the semi-final round will be informed by the House Wardens.
- (8) The semi-finals and finals of various sports activities will be jointly conducted by the Physical Education Teachers.
- (9) Students must move to the playground in an orderly fashion under the supervision of their teachers.
- (10) Students must follow all the rules during their normal games period/selections/competitions. Any student found using inappropriate language or ignoring the instructions of supervising teachers shall lead to his/her disqualification and disciplinary action.

RULES CONCERNING COLLECTION OF WARD(S) DURING THE SCHOOL HOURS

1. It is not desirable to collect the ward from the school during the school hours for whatsoever the reason may be.
2. A child can be collected from the school during the school hours either by the parents/guardian or through an authorized escort only on a genuine medical emergency case. The application for such purpose must contain the details of the escort duly attested by the concerned parent/guardian in this almanac, too. The school reserves the right not to release the child if the required details/ identity are not proven as outlined in the school Almanac.

RULES CONCERNING LEAVE / ABSENCE

*Student's regular attendance in the school is very important in connection with **Periodical Evaluation System** as per the latest directives of CBSE.*

1. Leave is granted only on a hand-written request in the form of an application submitted by the Parent/Guardian, well in advance (except in cases of unforeseen circumstances), and that too, only on genuine grounds.

More than two days' sick leave must be accompanied with a medical certificate. Not more than three days leave may be granted at a time in one month if the month has working days in full. But, if a particular month has less than 26 working days, the number of leaves for which a student is entitled may be reduced on pro rata basis for that particular month. A student will be marked absent if he/she does not report to his/her class teacher five minutes before the 'First Bell'.

2. Leave for half-day or only one day can be processed through the school almanac (page no 60), duly signed by the Parent/Guardian. Leave for more than one day must be processed in the form of a hand-written application submitted by the Parent/Guardian.
3. **Half-Day Leave** shall be granted on the date of application as applicable. Further, such leave should be opted on medical emergency only, which needs to be justified with relevant document(s) on the date of resuming the class. For **shift B**, the application for half day leave should be processed through the class teacher **one day in advance**.
4. No student will be relieved even in the last period for going out of station on any ground other than medical which needs to be justified with relevant document.
5. **Absence for seven consecutive days without the prior approval of the Principal would lead to the suspension of admission.** In such cases, the continuation of admission of the child shall be granted on producing written request along with other relevant documents by the parent and payment of Rs. 5000/- (Rupees five thousand only) as retainment fee.
6. If a student suffering from any infectious disease wishes to resume after recovery, he/she must obtain a certificate from the competent authority stating that he/she can attend the school without the risk of communicating the infection further, and submit the same before the Principal for permission. Students suffering from any of the following diseases must observe the prescribed period of quarantine before returning to class.
 - (a) Chicken Pox – Till complete falling of scabs
 - (b) Cholera – Till the child recovers completely
 - (c) Measles – Two weeks after the rashes disappear
 - (d) Mumps – Until the swelling reduces (3 to 4 weeks)
 - (e) Whooping Cough – Six weeks
 - (f) Conjunctivitis – Till the child recovers completely
 - (g) Covid – As per rules

PARENTS ARE REQUIRED TO

1. **Check the almanac of their ward(s) every day and read all the instructions published in the school almanac.**
2. Label all the belongings of their ward(s) with his / her name; especially, the sweaters, uniforms, blazers, tiffin boxes, water bottles, pencil boxes etc.

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3. Prohibit the students from carrying the items like Cell Phone, Gold Ornaments, Electronic gadgets, Calculators, Toys, Whitener, Scissors, Steel rulers, Paper cutter etc. to the school.
4. Leave their children undisturbed by not taking them away during the working days of the school and the school hours.
5. Check the school almanac daily and ensure that the ward has done the assigned home task.
6. Encourage their children to speak in English during and beyond the school hours, too, as the medium of instruction in the school is English.
7. Communicate suggestion(s) to the teacher(s) regarding their ward's performance/conduct through his/her school almanac or during Parent-Teacher Meetings.
8. **Refrain from interfering with the school administration in any manner. In case of any problem, they can discuss the matter with the Principal during the visiting hours, or at any other time with prior intimation.**
9. Check hair-cut, uniform, handkerchief, bags etc. of their ward(s) before they send them to the School.
10. Avoid meeting the teachers/students during the school hours without the prior permission of the Principal.
11. Refrain from persuading the teachers to hold private tuitions for their children. It may be noted that no teacher of our school is permitted to hold private tuitions in any manner.
12. Instruct their representatives commuting on daily basis in their private vehicles to park their vehicle in the parking space of the school after getting the Identity-Card / Pass issued right from day-one.
13. Avoid bringing any friend or relative for showing them the school. In case of exigencies, permission must be obtained from the office of the Principal at least 12 hrs. before the visit.
14. Mention the admission number of their ward as and when they approach the office of the school for any kind of work.
15. Eschew sending any unauthorised escort by trying to authorise him/her over phone to collect the ward from the school.
16. Give utmost importance to the calls received from the school and attend the same as per the scheduled time.
17. Take note of the instructions / directives issued by the school through the school website, WhatsApp, SMS, Almanac or through circulars.
18. Respect the individuality and aptitude of their ward. Must not impose the subjects/ activities/career on their ward.
19. Spend meaningful and quality time with their ward which is dedicated to them without any distractions.
20. Avoid using indecent/ vulgar/ disgraceful language for anyone as a matter of habit especially in the presence of their wards.
21. **Be aware of the involvement of their ward with different social networking sites.**
22. Be a role model and help their ward imbibe values at home.

OTHER IMPORTANT RULES

1. **Any photograph** to be attested by the authority of the school must be snapped in school uniform only.
2. **Whenever a student visits the school alone / with parents for any purpose, he/she must be in school uniform.**

If any student is found involved in any form of indisciplined activity anywhere inside / outside the premises of the school during / beyond the school hours in school uniform, it will be treated as gross indiscipline.
3. **Students are not allowed to bring any motor vehicle to the school.**
4. The students are not allowed to wear or bring any kind of valuables like cell phones, I-pods, MP3/MP4 players, cameras, transistors, precious coins, stones or any item of jewellery like chain, rings, etc. to the school. The school will **not be responsible** for loss of any such article if brought by the students. Such items will be seized by the authorities of the school if found using or wearing it in the school premises.
5. Irregular attendance, habitual late-arrival, idleness, negligence in doing home work, disobedience and disrespect or any other reprehensible behaviour towards teachers and others may entail dismissal from the school. Students are accountable to the school authorities for their conduct both inside and outside the school.
6. Students are neither allowed to use the school telephone without permission nor attend any phone call during class hours.
7. Parents are advised to park their vehicles in the parking space only, at their own risk.
8. **No collection of money, for whatsoever the purpose may be, shall be made in the School without the prior permission of the Principal.** Money should neither be lent nor borrowed. No article should be exchanged by the students among themselves. Distribution of sweets, chocolates and beverages in the school /class rooms on birthdays or any occasion is strictly prohibited.
9. The Institution should not be held responsible for accidents and loss of items or valuables, etc. although proper care is taken to prevent such occurrences.
10. All the students must extend their co-operation in proper upkeep of all the property of the school.
 - (a) The students should not scratch or spoil the desks, benches, chairs etc.
 - (b) The students should not damage any furniture of the school nor the belongings of others. Damage done even by accident should be reported at once to the Class Teacher. Recovery against any such damage will be done by the concerned student(s) with a fine imposed on him/her/them for such a misdeed. Such misdeeds may entail expulsion from the school.
 - (c) The students should not write or draw anything on the walls.
11. The students who come to school under the care of escorts should never leave the school campus on their own. In case of delay in the arrival of the escort, they should report to the school office for further course of action.

12. The school reserves the right to dismiss such students whose diligence of progress in studies is constantly unsatisfactory or whose conduct is harmful to the school environment or whose guardians show little interest in the progress of their wards. Immorality, grave insubordination, contempt of authority and wilful damages to school property are sufficient reasons for immediate dismissal.
13. Firing crackers or splashing colours in the school premises is strictly prohibited. Non-compliance to these instructions may result in expulsion from the school.
14. The students are not allowed to leave the premises of the school without the permission of the Principal. The permission to leave the premises will be granted only on **medical ground** with the specific request of the parents for **Half day leave** in writing.
15. Any girl student who wishes to apply mehandi/henna can do so only within the palm, but not on fingers, nails, arms etc.
16. The students must maintain cleanliness and hygiene of the washrooms. They must ensure that no scribbling/graffiti is done by them anywhere in the washrooms.
17. **In the school laboratories** the students must not tamper with any educational materials. The chemicals must be used economically and as authorized by the teachers.
18. The students must maintain cleanliness and hygiene, and keep their surroundings clean, be it the school premises, home, neighbourhood, gardens, lawns and roads.
19. Students must not litter the roads or ground as a matter of habit, instead make use of the garbage bins.
20. **UNAUTHORISED PHOTOGRAPHY IS NOT ALLOWED IN THE SCHOOL.**
21. **The School Authorities do not promote or encourage unofficial Parties / Get-togethers organized by the students at Hotels or other locations for whatsoever the occasion may be.**
22. The students must adhere to other such rules and regulations as and when framed and implemented by the school.

UNFAIR MEANS (UFM) IN TESTS / EXAMS. / ASSESSMENTS

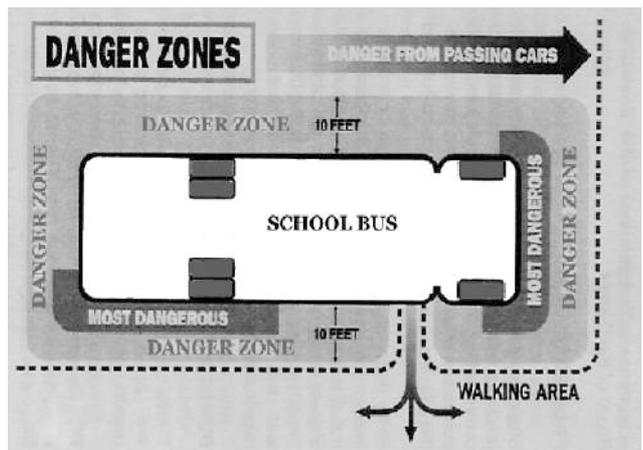
Strict disciplinary action(s) shall be initiated against the child found intentionally involved in unfair means during the conduct of tests / examinations. Such disciplinary action may involve discontinuation of the student from school if the explanation is found insufficient / void / misleading. The following shall amount to Unfair Means:-

- * Talking to / consulting / disturbing other candidates inside/outside the examination room during the examination.
- * Being in possession of books, notes, mobile phones or any other prohibited material connected or not connected with the examination.
- * Taking breaks to move out of the allotted seat in the examination room without the permission of the invigilator.
- * Writing on desks, hands or other places and disturbing the seating arrangement for UFM purpose.
- * Exchanging question paper or answer sheets with another candidate.
- * Showing gestures or the answer sheet to another candidate.

SCHOOL BUS SAFETY MEASURES AND RULES

In order to maintain a safe and secure environment for all the bus commuters, the following safety rules are mandatory to be followed by all the stakeholders:

1. **Following the instructions:** The students must follow the instructions issued by the escort teacher, driver and conductor regarding the seating arrangement/boarding/alighting from the bus / maintaining all the disciplinary aspects of commuting in the school bus.
2. **Punctuality and Safety:** Commuters should reach their designated bus stops at least 5 minutes prior to the scheduled arrival of the designated bus ONLY. They should stand in a proper queue for boarding the bus and avoid fighting/rough play. Commuters should not run towards/ approach the bus until the bus stops and the conductor opens the door, and never run after the bus once it departs.
3. **Walking to/from the bus stop:** After alighting at the designated bus stop, the student should go home directly, taking the safest route. A student must never accept any offer of a ride from a stranger and follow the traffic signal for pedestrians, as applicable.
4. **Prohibitions:** Carrying bulky items leading to inconvenience to other fellow bus commuters; pushing/pulling/destroying/ damaging fixtures of the bus; shouting unnecessarily/ using unparliamentary language; eating/spilling water/ throwing wrappers of packed food items; playing/running across at a bus stop, etc., are prohibited. Non-compliance will lead to the withdrawal of the Bus Facility for the concerned student.
5. **Disciplinary Proceedings :**
 - * Whenever any quarrel takes place in the bus or at a bus stop, it must be reported to the office of the school in writing by the concerned.
 - * Students who violate any of the rules and regulations will receive a Yellow Card and will be subjected to a normal progression of penalties.
 - * Vandalism in school buses may result in suspension or revocation of the student's riding privileges.
 - * Parents may be held financially liable for the cost of repairing the damage caused to school buses, depending on the case.
6. **Parents/Guardians/Escorts :**
 - * While dropping their wards at the bus stop, parents must ensure that their vehicles are parked away from the loading and unloading zones of the school bus.
 - * Parents/Guardians/Escorts must not get into the bus to make their wards seated.
 - * Parents must ensure that ONLY the authorized person/escort is available for collecting their wards at least 5 minutes prior to the arrival of the bus at the respective bus stops.
 - * Parents should not get involved in arguments/ misbehave with any of the bus staff/ ask for any favours against the laid out rules & regulations.
7. **Stay out of the danger zone :** The area around a school bus is called the Danger Zone. The students must stay out of this zone.



DISCIPLINARY ACTIONS

In order to help students in self-realization of their own errors and refrain from the repetition of the same, the school has devised certain remedial measures.

Disciplinary Actions will be taken against the students who indulge in the following offences :

1) Insubordination

Refusal to comply with the instructions given by the school authorities such as refusal to open a book, writing assignments, taking class tests as and when administered or refusal to any group work/team work.

2) Misconduct in the classrooms

Irregular attendance, habitual late arrival, carelessness, idleness, negligence in doing home work, disobedience and disrespect or any other reprehensible behaviour towards teachers and others may entail to the dismissal of the students from the school. Students are accountable to the school authorities for their conduct both inside and outside the school.

3) Causing Humiliation / Embarrassment to the fellow students

Causing humiliation / embarrassment / disrespect to the dignity of a fellow student by way of writing / through electronic gadgets / snapping photographs / drawing objectionable graffitis / orally or through showing any other objectionable gesture.

4) Causing Mental Harassment to the fellow students

- * Any written, verbal or physical act that adversely affects the ability of students to study, participate in the school programmes or causes disruption in the growth of a student
- * Use of abusive / indecent / obscene / vulgar language in the school premises for / with any fellow student or for any staff

5) Violence/Intimidation/Fighting/Physical assault

- * An act of physical violence such as slapping, kicking, pushing, pulling hair/dress, scratching with nails or throwing objects on anyone
- * Threatening/ intimidating any fellow student of dire consequences as any kind of retaliation.
- * Showing disrespect towards the rules and regulations of the school.
- * Students are strictly prohibited from tearing pockets or covering any fellow student with blazer or engaging in any form of physical aggression.

6) Bullying

- * Written, verbal or electronic communication to threaten a fellow student or school staff.
- * Blackmailing a student/threatening a student of dire consequences as a matter of retaliation.
- * Damaging/ tearing/ throwing objects/ books/ note books/ stationery or any such items of other students in order to show seniority/ express anger/ as a matter of retaliation.

7) Defacing / Damaging school property

- * Defacing / damaging school property / showing casual approach in handling school furniture / fixtures such that it results in breakage /damage.
- * Scribbling / writing in library books / school furniture / walls, carving into wooden fixtures and furniture or putting /spraying paints anywhere on the walls / glass surfaces, damaging fixtures of washroom etc.

8) Stealing

An act of stealing objects from anyone or any place shall be treated as a grievous offence.

9) School prohibits carrying mobile phones or any other electronic devices by students.

Students are strictly warned against:

Bullying or Harassment: Phones should not be used to bully, harass, or intimidate others through messages, calls, or social media.

Unauthorized Recording: Recording or taking photos/videos of students or staff is strictly prohibited.

If a student is found using cell phone inside school premises for any of the above mentioned activities or any other inappropriate behaviour; cell phone will be confiscated and returned to parents only after their written request.

Disciplinary Actions: School reserves the right to initiate inquiry and take disciplinary actions deemed proper.

10) Gross Indiscipline

Involvement in any other gross act of indiscipline acts (online and in school campus) will be viewed seriously. Such cases may lead to the expulsion from school. At the first instance, a small Yellow Card will be pasted on the almanac of the student. This Yellow Card may be withdrawn when some improvement is noticed in the student. In case further deterioration or repetitions of such inappropriate behaviour are noticed, parents will be intimated about the act and summoned to school. If the parents do not turn up as per the official call received from the school, it will be treated as an act of indifference. Disciplinary action deemed fit shall be taken by the school accordingly.

TIPS ON PROPER UTILIZATION OF THE SCHOOL ALMANAC

1. All the rules and regulations printed in the almanac must be read from time-to-time for proper awareness and strict compliance.
2. The students' details required in the almanac pages must be filled in properly.
3. The present address and the phone number must be updated in the almanac. The almanac must not be used for rough work or any form of caricature.
4. Photograph of the student (in school uniform) / the escort / driver must be pasted at appropriate places.
5. Parent's/Guardian's signature is a must in the appropriate pages of the school almanac or as and when needed.
6. The school almanac should be used exclusively for the purpose of noting down important information and the assignments given thereof.
7. School Almanac, once lost/damaged, can only be procured from the school library after paying the requisite fee and stating valid reasons.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2025 – 2026

March, 2026

Date	Day	Events
1	Sun	
2	Mon	
3	Tue	
4	Wed	HOLI – Holiday
5	Thu	
6	Fri	
7	Sat	OPEN DAY FUNCTION - KG 2 to II (Session 2025-26)
8	Sun	International Women's Day
9	Mon	
10	Tue	
11	Wed	
12	Thu	New Academic Session Begins - KG-2, I & II (2026-27)
13	Fri	
14	Sat	OPEN DAY FUNCTION - III-V (Session 2025-26)
15	Sun	BHAKT MATA KARMA JAYANTI
16	Mon	New Academic Session Begins - Nursery & KG-1 (2026-27)
17	Tue	
18	Wed	
19	Thu	New Academic Session Begins - III-IX (2026-27)
20	Fri	International Day of Happiness –UNESCO Club
21	Sat	EID-UL-FITRE – Holiday
22	Sun	World Water Day – Energy Club
23	Mon	Class Rules Post Day (KG-II) / Selection for I.H. Carrom Comp. begins (IV) / Cricket Orientation Week begins (VI to XII)
24	Tue	
25	Wed	
26	Thu	SHRI RAM NAVAMI – Holiday
27	Fri	I.H. English Handwriting Competition (IV&V)
28	Sat	Selection for school Cricket Open Tournament begins (VI-XII)
29	Sun	
30	Mon	काव्य पाठ सप्ताह (III) / Hockey Orientation Week begins (VI-XII) / Carrom Orientation Week begins (VI-XII)
31	Tue	MAHAVEER JAYANTI – Holiday

Notification for New Session (Classes X & XII) will be intimated separately.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

April, 2026

Date	Day	Events
1	Wed	Counselling Session (Nur.-II) – Good Behaviour
2	Thu	Selection for I.H. English Debate Comp. begins – (Class -X) / Health & Wellness Programme / Selection for school CBSE team (Hockey)
3	Fri	GOOD FRIDAY-Holiday
4	Sat	Selection for I.H. English Role Play Comp. begins – (Class -IX) / Cricket Open Tournament concludes (VI-XII) / अंतरसदनीय सुनेख प्रतियोगिता (IV & V)
5	Sun	
6	Mon	Selection for school CBSE Team (Athletics) / Health, Hygiene & Fitness Week (Nur-II)
7	Tue	World Health Day – Health & Wellness Club / Selection for I.H. Carrom Comp. – VI-XII (Azad-Nehru)
8	Wed	Formation of Parents-Teachers Association (PTA) / Paint and Brush Activity (KG-II)
9	Thu	Play with Clay Activity (Nur & KG) / I.H. Carrom Comp. Finals (IV) / Selection for I.H. Carrom Comp. – VI-XII (Raman-Ramanujan)
10	Fri	Paper Folding Activity (I & II) / Hockey Open Tournament begins (VI to XII)
11	Sat	Counselling Session (III-V) / OCF Programme / Parent-Teacher Meeting (I-V)
12	Sun	
13	Mon	Innovation Week begins (VI to XII) / Save our Planet Week (KG-II) / Selection for I.H. Carrom Comp. – VI-XII (Sarojini-Tagore)
14	Tue	DR. B. R. AMBEDKAR JAYANTI – Holiday
15	Wed	World Art Day – I.H. Drawing & Painting Comp. (IV to VIII) / Selection for I.H. Slide Xpress Competition begins (VI to VIII)
16	Thu	Sticking Activity (Nur. & KG) / Hockey Open Tournament concludes (VI to XII)
17	Fri	I.H. Creative Writing Day (VI-XII) – (English, Hindi) / Selection for School CBSE team (Football)
18	Sat	Parent-Teacher Meeting (VI to XII) / International Day for Monuments and Sites-UNESCO Club & Heritage Club Programme
19	Sun	
20	Mon	
21	Tue	World Creativity & Innovation Day – Aero-Modeling Club
22	Wed	International Mother Earth Day – Eco Club Programme
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	Selection for School CBSE Team (Badminton/Taekwondo)
30	Thu	

The details of PTM will be intimated in due course.

*Cricket matches will be held after School hours / Sundays / Holidays.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

May, 2026

Date	Day	Events
1	Fri	BUDDHA PURNIMA – Holiday / School Principals' Day / Labour Day–Dramatics Club Programme
2	Sat	Summer Camp-1 begins* (VI-VIII) (Bagless days)
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	World Red Cross Day – Jr. Red Cross Society
9	Sat	Birth Anniversary of Rabindra Nath Tagore – Music Dept./Tagore House
10	Sun	Mother's Day
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	ID-UL-ZUHA – Holiday
28	Thu	
29	Fri	
30	Sat	
31	Sun	World No Tobacco Day – Jr. Red Cross Society

Summer Vacation will be declared in conformity with the directives issued by the State Govt.

* Optional - Applicable for interested students only.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

June, 2026

Date	Day	Events
1	Mon	
2	Tue	
3	Wed	
4	Thu	World Environment Day – Eco & Energy Club
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	General Fitness Camp begins / Summer Camp-II* begins (VI-VIII) (Bagless days)
10	Wed	Child Safety Day – Health & Wellness Club
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	SCHOOL RE-OPENS / Yoga Orientation Week begins (VI-XII)
16	Tue	
17	Wed	World Day to Combat Desertification and Drought – Science Club
18	Thu	Selection for I.H. Hindi Elocution Comp. begins (IV-V & VII)
19	Fri	National Reading Day - Drop Everything And Read (DEAR) Activity (Nur.-XII) –Literary Club
20	Sat	I.H. Carrom Comp. (Semi Finals) – VI-XII
21	Sun	International Day of Yoga – Sports Department
22	Mon	Selection for I.H. Sanskrit Shloka Recitation Comp. begins (VI-VII) / Football Orientation Week begins / Story Telling Week (I & II)
23	Tue	Counselling Session on Health & Hygiene (III to XII) / Selection for I.H. Football Comp. – VI-XII (Azad-Nehru)
24	Wed	World Well-Being Week / Nomination for Prefectorial Body (V, VIII & X) / Selection for I.H. Football Comp. - VI-XII (Raman-Ramanujan)
25	Thu	Counselling Session (Nur.-II) - Fire Safety / Selection for I.H. Chess Comp. (Cl. V) / Selection for I.H. Football Comp. – VI-XII (Sarojini-Tagore)
26	Fri	MUHARRAM – Holiday
27	Sat	I.H. English Debate Comp. (Class-X) – Literary Club / Orientation Programme for Parents (newly admitted students) / Selection for Raman-Nehru-Sarojini House Presentation
28	Sun	
29	Mon	KABIR JAYANTI – Holiday
30	Tue	English Poetry Recitation Week (KG-II) / I.H. English Role Play Competition (Class IX) / I.H. Carrom Comp. (Finals) – VI-XII / Chess Orientation Week begins (VI-XII)

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

July, 2026

Date	Day	Events
1	Wed	I.H. Slide Xpress Competition (VI-VIII) – Cybernetics Club / Nomination for Prefectorial Body (XI)
2	Thu	Selection for I.H. English Elocution Comp. begins (IV-V & VI) – Literary Club
3	Fri	Lock & Key Activity (Nur. & KG) / I.H. Hindi Elocution Comp. (IV & V) – Literary Club
4	Sat	I.H. Hindi Elocution Comp. (VII) – Literary Club / Selection for I.H. Chess Comp. – VI-XII (Azad-Nehru)
5	Sun	
6	Mon	I.H. Football Semi Finals (VI-XII) / Health, Hygiene and Fitness Week (Nur.-II)
7	Tue	OCF Programme / Selection for I.H. Web Designing Comp. begins-IX & X (AI based) / Selection for I.H. Chess Comp. – VI-XII (Raman-Ramanujan)
8	Wed	Selection for I.H. Chess Comp. – VI-XII (Sarojini-Tagore) Flag Period Starts (KG-II)
9	Thu	I.H. Sanskrit Shloka Recitation Comp. (VI-VII) – Literary Club
10	Fri	I.H. Football Finals (VI-VIII & IX-XII) / Selection for I.H. English Storytelling Competition begins (Class VIII) / Selection for I.H. Sanskrit Speech Competition begins (VIII) / Counselling Session on Health, Hygiene & Fitness (Nur.-II)
11	Sat	Parent-Teacher Meeting (VI to XII) / Selection for Prefectorial Body (V, VIII, X & XI)
12	Sun	
13	Mon	AFL-1 begins (KG-II) / कहानी वाचन सप्ताह (III)
14	Tue	I.H. Science Quiz-Round-1 (IV-VIII, XI & XII) / I.H. Commerce Quiz-Round-1 (XI & XII) – Commerce Dept I.H. General Quiz-Round-1 (IX, X, XI Humanities) – Science & Heritage Club / French Day
15	Wed	Selection for I.H. Hindi Poetry Recitation Comp. begins (IV-VI) – Literary Club / I.H. Chess Comp. (Semi Finals) – VI-XII
16	Thu	RATHA YATRA – Holiday
17	Fri	Let's Find Out Activity (Nur & KG) / One Act Play (Cl. I)
18	Sat	RAMAN-NEHRU-SAROJINI HOUSE PRESENTATION
19	Sun	
20	Mon	World Chess Day / I.H. Chess Comp. (Finals) – VI-XII / Hindi Poetry Recitation Week (KG-II)
21	Tue	
22	Wed	National Flag Day / I.H. Spell Bee Comp. - Round-1 (IV-X) – Literary Club
23	Thu	Birth Anniversary of Chandrashekhar Azad – Azad House / Sticking & Decorating Activity (KG)
24	Fri	INVESTITURE CEREMONY (V, VIII & X)
25	Sat	INVESTITURE CEREMONY (XI & XII)
26	Sun	Kargil Vijay Diwas
27	Mon	Learning Good Manners and Etiquette Week (KG-II) / One Act Play (KG-2) / Story Telling Week (Nur & KG-1) / Badminton Orientation Week begins
28	Tue	I.H. Web Designing Competition-IX-X (AI based) – Cybernetics Club / I.H. English Elocution Comp. (IV to VI)
29	Wed	I.H. English Storytelling Competition (VIII)
30	Thu	Health & Wellness Programme
31	Fri	Munshi Premchand Jayanti – Literary Club / I.H. Hindi Poetry Recitation Comp. (IV-V,&VI) – Literary Club

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

August, 2026

Date	Day	Events
1	Sat	Maths Quiz (IV-X) - Round-1 - Maths Club / Selection for AZAD-RAMANUJAN-TAGORE HOUSE PRESENTATION
2	Sun	
3	Mon	English Poetry Recitation Week (KG-2 to III)
4	Tue	Inter-School Football Finals / Selection for I.H. English Extempore Comp. begins (Class- XII)
5	Wed	Selection for I.H. English Poetry Recitation Comp. begins (IV-V & VII)
6	Thu	Printing Activity (KG) / I.H. Chess Comp. Finals (V)
7	Fri	FOUNDER'S DAY - Inter School Art, Cultural and Literary Comp. – NSS & Literary Club
8	Sat	Parent -Teacher Meeting (Nur.-V) / I.H. Sanskrit Speech Competition (VIII)
9	Sun	VISHWA AADIWASI DIWAS / Sanskrit Day
10	Mon	Spell Bee Week (III) / One Act Play (KG-2)
11	Tue	One Act Play (II) / Learning Sanskrit Shloka (KG-II) / अंतरसदनीय हिन्दी प्रश्नमंच प्रतियोगिता चयन (VIII)
12	Wed	HARELI – Holiday
13	Thu	Leadership Programme (Prefects of V, VIII, X, XI) – Activity Club
14	Fri	One Act Play (Cl. I)
15	Sat	INDEPENDENCE DAY
16	Sun	
17	Mon	Value Education & National Space Week begins (VI-XII)- Idea & Innovation Club / Health, Hygiene & Fitness Week (Nur.-II)
18	Tue	
19	Wed	World Humanitarian Day – NSS Club
20	Thu	I.H. Heritage India Quiz (VI-VIII)-Round-1
21	Fri	
22	Sat	AZAD-RAMANUJAN-TAGORE HOUSE PRESENTATION / Parent - Teacher Meeting (VI-XII)
23	Sun	National Space Day
24	Mon	Cyber Week (III) / Hindi Poetry Recitation Week (KG-II)
25	Tue	I.H. English Poetry Recitation Comp. (IV, V & VII)
26	Wed	ID-E-MILAD – Holiday
27	Thu	I.H. English Extempore Comp. (XII) – Literary Club / Counselling Session (III-V)
28	Fri	RAKSHABANDHAN – Holiday
29	Sat	OCF Programme / National Sports Day – Sports Dept.
30	Sun	
31	Mon	Declamation Week (KG-II)

The details of PTM will be intimated in due course.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

September, 2026

Date	Day	Events
1	Tue	अंतरसदनीय हिन्दी प्रश्नमंच प्रतियोगिता (VIII)
2	Wed	Health & Wellness Programme / Flag Period Starts (KG-II)
3	Thu	AFL-2 begins (Nur.-II)
4	Fri	SHRI KRISHNA JANMASHTAMI – Holiday
5	Sat	Teachers' Day
6	Sun	
7	Mon	FIRST TERMINAL ASSESSMENT BEGINS (Class III) / HALF YEARLY EXAM. BEGINS (IV-XII)
8	Tue	International Literacy Day – Literary Club
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	
14	Mon	HARITALIKA TEEJ / GANESH CHATURTHI – Holiday / Hindi Diwas – Literary Club
15	Tue	Hindi Poetry Recitation Week (KG-II)
16	Wed	
17	Thu	
18	Fri	Celebration of Gratitude Day (Nur.-II)
19	Sat	
20	Sun	
21	Mon	International Day of Peace – Jr. Red Cross Society / Inter Class Badminton Selection Begins (IV&V) / OCF Programme / Maths Magic Week (I-II)
22	Tue	I.H. Story Writing Comp. (IV & V) / One Act Play (KG-2)
23	Wed	Selection for I.H. Basketball Comp. (VI-XII) – Sarojini & Tagore House / G.K. Period begins (I & II)
24	Thu	NSS DAY – NSS Club / Selection for I.H. Basketball Comp. (VI-XII) – Raman & Ramanujan House
25	Fri	Selection for I.H. Basketball Comp. (VI-XII) – Azad & Nehru House / One Act Play (I) / Counselling Session on Safety (Nur.-II) / Counselling Session (III to V)
26	Sat	Selection for I.H. Art & Craft Comp. (VI-XII) – Azad & Nehru House
27	Sun	World Tourism Day / International Astronomy Day (Autumn)
28	Mon	Volleyball Orientation Week begins (VI-XII) / Selection for I.H. Badminton Comp. (VI to XII) - Azad & Nehru House
29	Tue	World Heart Day – Jr. Red Cross Society Programme / Selection for I.H. Badminton Comp. (VI to XII) - Raman & Ramanujan
30	Wed	Health & Wellness Programme (VI –XII) / Selection for I.H. Badminton Comp. (VI to XII) - Sarojini & Tagore House

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

October, 2026

Date	Day	Events
1	Thu	International Day for Older Persons – IAYP Club / Selection for I.H. Robotics Competition begins (VI to VIII)
2	Fri	MAHATMA GANDHI JAYANTI – Holiday
3	Sat	I.H. Basketball Semi-finals (VI to XII) / Selection for I.H. Art & Craft Comp-Sarojini & Tagore House (VI-XII)
4	Sun	
5	Mon	I.H. Basketball Finals (VI to XII) / Kho-Kho Orientation Week (IX-XII) / Value Week (Nur.-II) / Selection for I.H. Scratchathon Junior Comp. begins (IV-V)
6	Tue	Selection for I.H. Art & Craft Comp.(VI-XII) – Raman & Ramanujan House / GK Period begins (KG-2)
7	Wed	Selection for I.H. Volleyball Comp. (Boys) – IX-XII (Azad-Tagore) / Selection for I.H. Hindi Speech Comp. begins (IX)
8	Thu	Air Force Day / Declaration of AFL Results (Nur.-II) / One Act Play (II) / Selection for I.H. Volleyball Comp.(Boys) – IX-XII (Nehru-Raman)
9	Fri	World Post Day – Heritage Club / Selection for I.H. Volleyball Comp.(Boys) – IX-XII (Ramanujan - Sarojini)
10	Sat	Celebration of 100 Days (Nur. & KG-1) / Parent-Teacher Meeting (VI to XII) / World Mental Health Day – Health & Wellness Club / I.H. Art & Craft Competition (IV & V)
11	Sun	
12	Mon	Selection for I.H. Hindi Debate begins (X-XII) / Selection of I.H. English Podcast Competition begins (Class -XI) / English Poetry Recitation Week (KG-II) / Maths Trick Week (III)
13	Tue	Annual Sports activities begin (KG-II) / I.H. Badminton Competition (Semi-finals) – VI-XII
14	Wed	Inter Class Badminton Comp. Finals (IV & V) / I.H Science Quiz Round II (IV to VIII) / I.H. Badminton Competition (Finals) – VI-XII
15	Thu	Counselling Session on Safety during festivals (Nur-II) / I.H. Science Quiz Round II (XI & XII)
16	Fri	World Food Day – UNESCO Club / I.H. Commerce Quiz - Round-2 (XI & XII)
17	Sat	Parent - Teacher Meeting (Nur-V)
18	Sun	
19	Mon	DUSSEHRA HOLIDAY BEGINS #
20	Tue	DUSSEHRA – Holiday
21	Wed	
22	Thu	
23	Fri	SCHOOL RE-OPENS #
24	Sat	United Nations Day – UNESCO Club
25	Sun	
26	Mon	Athletics Orientation Week begins / Hindi Poetry Recitation Week (KG-II)
27	Tue	Selection for Cross Country Race (Sarojini & Tagore House)
28	Wed	I.H. Volleyball Comp. Semi-Finals (Boys) - IX to XII / University Fair –OCF
29	Thu	I.H. Volleyball Comp. Finals (Boys) - IX to XII
30	Fri	I.H. Spell Bee Competition Round II (IV to VIII) / Selection for Cross Country Race-VI-XII (Azad & Nehru)
31	Sat	NATIONAL UNITY DAY / I.H. Spell Bee Competition Round II (IX & X) / I.H. Robotics Competition (VI to VIII)

The details of PTM will be intimated in due course.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

November, 2026

Date	Day	Events
1	Sun	Chhattisgarh Foundation Day
2	Mon	Selection for Cross Country Race-VI-XII (Raman & Ramanujan) / Know My State Activity (Nur-II) / I.H. Heritage Quiz – Round-2 - Heritage Club (VI – VIII) / Selection for I.H. AI Project Comp.begins (XI-XII) – Cybernetics Club
3	Tue	One Act Play(I) / Annual Sports Final (Nur-II) / I.H. Hindi Speech Comp. (IX) / I.H. Scratchathon Junior Com.(IV-V)
4	Wed	Annual Sports Events Selection (III-V) / Maths Quiz (IV-X)-Round-2 – Maths Club / I.H. English Podcast Competition (Class-XI)
5	Thu	
6	Fri	DEEPAWALI HOLIDAYS BEGINS #
7	Sat	Birth Anniversary of Dr. C.V. Raman-Raman House
8	Sun	DEEPAWALI
9	Mon	GOVARDHAN POOJA – Holiday
10	Tue	World Science Day for Peace & Development – Science Club Prog.
11	Wed	National Education Day – Activity Club
12	Thu	SCHOOL RE-OPENS #
13	Fri	OCF Programme / Enikki Writing (III-V)
14	Sat	CHILDREN'S DAY / Carnival (Nur. & KG) / I.H. Cross Country Race (VI to XII)
15	Sun	CHHATH POOJA
16	Mon	Selection for Annual Sports Day –Azad & Raman House(VI-XII) / Declamation Week (KG-II) / Zero Waste Week (III-V) / Play with Clay Week (III)
17	Tue	I.H. AI Project Comp. (XI-XII) –Cybernetics Club
18	Wed	Selection for Annual Sports Day –Nehru & Ramanujan House (VI-XII) / I.H. General Quiz (IX & X) Round-II –Science & Heritage Club
19	Thu	Selection for Annual Sports Day–Sarojini & Tagore House (VI-XII) / One Act Play(II) / World Heritage Week Begins – Heritage Club / I.H. Hindi Debate Comp. (X-XII)
20	Fri	DEVUTHANI EKADASHI - Holiday
21	Sat	I.H. Art & Craft Competition (VI to XII) – Visual & Performing Arts Club
22	Sun	
23	Mon	Safety Week (III) / Science & Environment Week - STEAM Activities (KG-II)
24	Tue	GURUNANAK JAYANTI – Holiday
25	Wed	Selection for Annual Cultural Meet / Zero Period begins
26	Thu	Constitution Day – Heritage Club Programme / Annual Sports Events Semi Finals (VI-XII) / Orientation for Zero period (VI-IX)
27	Fri	Annual Sports Events Semi Finals (VI-XII) / Inter Class Relay Race Comp. (IV-V) / GK Quiz Final Round (I & II)
28	Sat	
29	Sun	
30	Mon	Annual Sports Events Semi Finals (III-V) / Spell Bee Week (KG-II)

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

December, 2026

Date	Day	Events
1	Tue	World AIDS Day– Health & Wellness Club
2	Wed	Annual Sports Final (III-V)
3	Thu	International Day of Persons with Disabilities – Jr. Red Cross Society
4	Fri	Indian Navy Day / One Act Play (II)
5	Sat	World Soil Day – Eco Club & Energy Club Programme
6	Sun	
7	Mon	Armed Forces Flag Day – NCC Programme / Craft Week (Nur.-II)
8	Tue	
9	Wed	International Anti-Corruption Day – Consumer Club Programme
10	Thu	Human Rights Day – Consumer Club Programme
11	Fri	ANNUAL SPORTS DAY
12	Sat	ANNUAL CULTURAL MEET
13	Sun	
14	Mon	Fun with Number Week begins (Class III) / English Poetry Recitation Week (KG-II)
15	Tue	MODEL EXAMINATION I BEGINS (X & XII)
16	Wed	Counselling Session on Personal Safety (Nur.-II)
17	Thu	OCF Programme / Winter Fest (Nur & KG)
18	Fri	GURU GHASIDAS JAYANTI – Holiday
19	Sat	
20	Sun	
21	Mon	
22	Tue	Birth Anniversary of Srinivasa Ramanujan – Ramanujan House / National Maths Day – Maths Club
23	Wed	WINTER BREAK BEGINS #
24	Thu	
25	Fri	CHRISTMAS – Holiday
26	Sat	
27	Sun	
28	Mon	
29	Tue	SCHOOL RE-OPENS # / Gratitude Week begins (VI to XII)
30	Wed	Counselling Session (III-V)
31	Thu	

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

January, 2027

Date	Day	Events
1	Fri	Celebration of New Year (Nur.-II)
2	Sat	
3	Sun	
4	Mon	Best out of Waste Week (III-V) / Newspaper Reading Week (IV & V) / Sanskrit Shloka Recitation Week (Nur-II)
5	Tue	Selection for Chess (I & II)
6	Wed	
7	Thu	
8	Fri	Alumni Impact Programme
9	Sat	Parent-Teacher Meeting (VI to XII)
10	Sun	
11	Mon	Declamation Week (KG-II)
12	Tue	National Youth Day – NSS Club / Literary Club Prog.
13	Wed	OCF Programme
14	Thu	MAKAR SANKRANTI – Holiday
15	Fri	Army Day – NCC
16	Sat	Parent-Teacher Meeting (Nur-V)
17	Sun	
18	Mon	Origami Week (III) / Health, Hygiene and Fitness Week (Nur.-II)
19	Tue	MODEL EXAMINATION-II (X & XII)
20	Wed	
21	Thu	
22	Fri	One Act Play (II)
23	Sat	Birth Anniversary of Subhash Chandra Bose – Heritage Club / Flag Day – Flag Foundation of India
24	Sun	International Day of Education / National Girl Child Day – Art & Craft Dept.
25	Mon	Hindi Poetry Recitation Week (KG-II)
26	Tue	REPUBLIC DAY
27	Wed	
28	Thu	
29	Fri	
30	Sat	Martyrs' Day – NSS Club
31	Sun	

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

February, 2027

Date	Day	Events
1	Mon	Flag Period Starts (Nur-II)
2	Tue	
3	Wed	
4	Thu	AOL Starts (Nur-II)
5	Fri	
6	Sat	
7	Sun	
8	Mon	ANNUAL EXAMINATION BEGINS (IV-IX & XI) / Second Term Assessment Begins (Class III)
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	Birth Anniversary of Sarojini Naidu – Sarojini House / World Radio Day
14	Sun	
15	Mon	
16	Tue	
17	Wed	Rehearsal for Open Day begins (KG-II)
18	Thu	
19	Fri	
20	Sat	World Day for Social Justice – UNESCO Club
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	Distribution of Assessment Report (Nur-II)
27	Sat	
28	Sun	National Science Day – Science Dept.

SCHEDULE OF SCHOOL ACTIVITIES

Academic Session 2026 – 2027

March, 2027

Date	Day	Events
1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	MAHASHIVRATRI – Holiday
7	Sun	
8	Mon	International Women's Day
9	Tue	
10	Wed	OPEN DAY FUNCTION - KG-II (Session 2026-27)
11	Thu	
12	Fri	
13	Sat	OPEN DAY FUNCTION - III-V (Session 2026-27)
14	Sun	
15	Mon	New Academic Session Begins - KG-2, I & II (2027-28)
16	Tue	
17	Wed	
18	Thu	New Academic Session Begins - Nursery & KG-1 (2027-28)
19	Fri	
20	Sat	New Academic Session Begins - III-IX (2027-28) / International Day of Happiness–UNESCO Club
21	Sun	
22	Mon	World Water Day – Eco & Energy Club / HOLI - Holiday
23	Tue	Class Rules Post Day (KG-II)
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

SCHEDULE OF MONDAY TEST

	Date	II	III	IV	V
Periodic Test -1	16-03-2026	-	-	-	-
	23-03-2026	-	-	-	-
	30-03-2026	-	-	-	-
	06-04-2026	ENGLISH	ENGLISH	HINDI	TWAO
	13-04-2026	MATHS	MATHS	TWAO	HINDI
	20-04-2026	-	-	-	-
	22-06-2026	HINDI	HINDI	ENGLISH	MATHS
	30-06-2026	ENGLISH	TWAO	MATHS	ENGLISH
	06-07-2026	MATHS	ENGLISH	HINDI	TWAO
	13-07-2026	HINDI	MATHS	TWAO	HINDI
	20-07-2026	ENGLISH	HINDI	ENGLISH	MATHS
	27-07-2026	MATHS	TWAO	MATHS	ENGLISH
	03-08-2026	HINDI	ENGLISH	HINDI	TWAO
	10-08-2026	ENGLISH	MATHS	TWAO	HINDI
	17-08-2026	MATHS	HINDI	ENGLISH	MATHS
	24-08-2026	HINDI	TWAO	MATHS	ENGLISH
Periodic Test -3	05-10-2026	ENGLISH	ENGLISH	HINDI	TWAO
	12-10-2026	MATHS	MATHS	TWAO	HINDI
	26-10-2026	HINDI	HINDI	ENGLISH	MATHS
	02-11-2026	ENGLISH	TWAO	MATHS	ENGLISH
	23-11-2026	MATHS	ENGLISH	HINDI	TWAO
	30-11-2026	HINDI	MATHS	TWAO	HINDI
	07-12-2026	ENGLISH	HINDI	ENGLISH	MATHS
	21.12.2026	MATHS	TWAO	MATHS	ENGLISH
	04-01-2027	HINDI	ENGLISH	HINDI	TWAO
	11-01-2027	ENGLISH	MATHS	TWAO	HINDI
	18-01-2027	MATHS	HINDI	ENGLISH	MATHS
	25-01-2027	HINDI	TWAO	MATHS	ENGLISH

PT-2/Half Yearly Exam begins on 07.09.2026

PT-4/Annual Exam begins on 08.02.2027

SCHEDULE OF MONDAY TEST

Date	VI	VII	VIII	IX	X	
16-03-2026	-	-	-	-	SANS/HINDI	Periodic Test -1
23-03-2026	-	-	-	-	SOC.SC.	
30-03-2026	-	-	-	-	ENGLISH	
06-04-2026	HINDI	ENGLISH	SANSKRIT	SANS/HINDI	MATHS	
13-04-2026	SCIENCE	MATHS	SST	ENGLISH	SCIENCE	
20-04-2026	-	-	-	MATHS	SANS/HINDI	
22-06-2026	SANSKRIT	HINDI	ENGLISH	SCIENCE	SOC.SC.	
30-06-2026	MATHS	SST	SCIENCE	SOC.SC.	ENGLISH	
06-07-2026	SST	SCIENCE	MATHS	SANS/HINDI	MATHS	
13-07-2026	ENGLISH	SANSKRIT	HINDI	ENGLISH	SCIENCE	
20-07-2026	HINDI	ENGLISH	SANSKRIT	MATHS	SANS/HINDI	
27-07-2026	SCIENCE	MATHS	SST	SCIENCE	SOC.SC.	
03-08-2026	SANSKRIT	HINDI	ENGLISH	SOC.SC.	ENGLISH	
10-08-2026	MATHS	SST	SCIENCE	SANS/HINDI	MATHS	
17-08-2026	SST	SCIENCE	MATHS	ENGLISH	SCIENCE	
24-08-2026	ENGLISH	SANSKRIT	HINDI	MATHS	SANS/HINDI	Periodic Test -3
05-10-2026	HINDI	ENGLISH	SANSKRIT	SCIENCE	SOC.SC.	
12-10-2026	SCIENCE	MATHS	SST	SOC.SC.	ENGLISH	
26-10-2026	SANSKRIT	HINDI	ENGLISH	SANS/HINDI	MATHS	
02-11-2026	MATHS	SST	SCIENCE	ENGLISH	SCIENCE	
23-11-2026	SST	SCIENCE	MATHS	MATHS	SANS/HINDI	
30-11-2026	ENGLISH	SANSKRIT	HINDI	SCIENCE	SOC.SC.	
07-12-2026	HINDI	ENGLISH	SANSKRIT	SOC.SC.	ENGLISH	
21.12.2026	SCIENCE	MATHS	SST	SANS/HINDI	MODEL EXAM-I MODEL EXAM-II	
04-01-2027	SANSKRIT	HINDI	ENGLISH	ENGLISH		
11-01-2027	MATHS	SST	SCIENCE	MATHS		
18-01-2027	SST	SCIENCE	MATHS	SCIENCE		
25-01-2027	ENGLISH	SANSKRIT	HINDI	SOC.SC.		

PT-2/Half Yearly Exam begins on 07.09.2026

PT-4/Annual Exam begins on 08.02.2027

SCHEDULE OF MONDAY TEST

	Date	XI	XII	XI (Micro Test)*	XII (Micro Test)*
Periodic Test -1	16-03-2026	-	CHE/BST/POL.SC	-	PHYSICS
	23-03-2026	-	PHY/ACC/HISTORY	-	CHEMISTRY
	30-03-2026	-	MATHS/BIO ECO/GEO	-	MATHS/BIO
	06-04-2026	-	ENGLISH	-	ENGLISH
	13-04-2026	-	5TH SUBJECT	-	PHYSICS
	20-04-2026	ENGLISH	CHE/BST/POL.SC	ENGLISH	CHEMISTRY
	22-06-2026	MATHS/BIO ECO/GEO	PHY/ACC/HISTORY	PHYSICS	MATHS/BIO
	30-06-2026	5TH SUBJECT	MATHS/BIO ECO/GEO	CHEMISTRY	PHYSICS
	06-07-2026	CHE/BST/POL.SC	ENGLISH	MATHS/BIO	CHEMISTRY
	13-07-2026	PHY/ACC/HISTORY	5TH SUBJECT	PHYSICS	5TH SUBJECT
	20-07-2026	ENGLISH	CHE/BST/POL.SC	CHEMISTRY	MATHS/BIO
	27-07-2026	MATHS/BIO ECO/GEO	PHY/ACC/HISTORY	MATHS/BIO	PHYSICS
	03-08-2026	5TH SUBJECT	MATHS/BIO ECO/GEO	5TH SUBJECT	CHEMISTRY
	10-08-2026	CHE/BST/POL.SC	ENGLISH	PHYSICS	MATHS/BIO
	17-08-2026	PHY/ACC/HISTORY	5TH SUBJECT	CHEMISTRY	PHYSICS
	24-08-2026	ENGLISH	CHE/BST/POL.SC	MATHS/BIO	CHEMISTRY
Periodic Test -3	05-10-2026	MATHS/BIO ECO/GEO	PHY/ACC/HISTORY	PHYSICS	MATHS/BIO
	12-10-2026	5TH SUBJECT	MATHS/BIO ECO/GEO	5TH SUB	PHYSICS
	26-10-2026	CHE/BST/POL.SC	ENGLISH	CHEMISTRY	CHEMISTRY
	02-11-2026	PHY/ACC/HISTORY	5TH SUBJECT	MATHS/BIO	5TH SUBJECT
	23-11-2026	ENGLISH	CHE/BST/POL.SC	ENGLISH	ENGLISH
	30-11-2026	MATHS/BIO ECO/GEO	PHY/ACC/HISTORY	PHYSICS	PHYSICS
	07-12-2026	5TH SUBJECT	MATHS/BIO ECO/GEO	CHEMISTRY	CHEMISTRY
	21.12.2026	CHE/BST/POL.SC	MODEL EXAM-I	MATHS/BIO	The Part/Full Test will be conducted on the second Saturday of every month <i>* Applicable only for the students of Sarvodaya classes</i>
	04-01-2027	PHY/ACC/HISTORY		PHYSICS	
	11-01-2027	ENGLISH		MODEL EXAM-II	
	18-01-2027	MATHS/BIO ECO/GEO	CBSE BOARD PRACTICAL EXAM	MATHS/BIO	
25-01-2027	5TH SUBJECT	PHYSICS			

PT-2/Half Yearly Exam begins on 07.09.2026

PT-4/Annual Exam begins on 08.02.2027

**LIST OF SUBJECT ENRICHMENT ACTIVITIES
FOR CLASSES III - V**

CLASS	SUBJECT	APRIL - SEPTEMBER	OCTOBER - JANUARY
III	Hindi	Listening Skill	Reading Skill
		Speaking Skill	Writing Skill
	English	Reading Skill	Writing Skill
		Listening Skill	Speaking Skill
Maths	Shapes	Measurement	
	Tangram	Time	
TWAU	Oilless Cooking	Watch & Test	
	Quiz	Project Work	
IV	Hindi	Listening Skill	Reading Skill
		Speaking Skill	Writing Skill
	English	Reading Skill	Writing Skill
		Listening Skill	Speaking Skill
Maths	Shapes	Symmetry	
	Fraction	Time	
TWAU	Do and Learn	Rainbow Plate	
	Practical Skill	Lab Task	
V	Hindi	Listening Skill	Reading Skill
		Speaking Skill	Writing Skill
	English	Reading Skill	Writing Skill
		Listening Skill	Speaking Skill
Maths	Fraction	Shapes & Patterns	
	Angles	Data Handling	
TWAU	Watch and Test	Map Skill	
	Lab Task	Demonstration on Movement of Earth	

**LIST OF SUBJECT ENRICHMENT ACTIVITIES
FOR CLASSES VI - X**

CLASS	SUBJECT	APRIL - SEPTEMBER
VI	English	(1) Speaking Skill (Topic - Nature) (2) Recitation
	Hindi	(1) संवाद लेखन (खेल/शिक्षक चिकित्सक के साथ) (2) रामप्रसाद बिस्मिल की आत्मकथा
	Social Science	(1) Map (Regional Festivals) (2) Time Calculation
	Sanskrit	शब्दरूप/घातुरुपाणाम् परीक्षणम्
	Maths	(1) Activity of Stickmen's Angle Gymnastics (2) Pretty Palindromic Pattern
	Science	(1) Research and Report Writing (2) Lab Activity
	Computer Studies	Simple Math Operations in excel
VII	English	(1) Speaking Skill (Topic - Perseverance) (2) Recitation
	Hindi	(1) कविता लेखन – देशभक्ति (2) वाचन कौशल-रोचक प्रसंग पर
	Social Science	(1) Poster/Collage / Map Work (2) Timeline
	Sanskrit	(1) श्लोकगायनम् (2) पाठ वाचनम्
	Maths	(1) Toothpick Digits (2) Angle sum property of a triangle
	Science	(1) Research and Report Writing (2) Lab Activity
	Computer Studies	Chart in Excel
VIII	English	(1) Speaking Skill - Wit and Wisdom (2) Recitation
	Hindi	(1) कविता लेखन – देशभक्ति (2) वाचन कौशल-रोचक प्रसंग पर
	Social Science	(1) Project Work - Electoral System (2) Factors of production (Entrepreneurship)
	Sanskrit	(1) श्लोकगायनम् (2) पाठ वाचनम्
	Maths	(1) Number System of different Countries (2) Flow chart of Quadrilaterals
	Science	(1) Research and Report Writing (2) Lab Activity
	Computer Studies	Report Generation in MS Access
IX	Hindi	वाक्-कौशल उन्नयन गतिविधि / पाठ वाचन
	Sanskrit	पाठ वाचनम् (Reading Activity)
	English	Listening Skill
	Maths	3 Lab Activities
	Science	Lab Activity
	Social Science	Research Project (Vacations Home Work)
X	Hindi	वाक्-कौशल (परीक्षण)
	Sanskrit	पाठ वाचनम् (Reading Activity)
	English	Listening Skill
	Maths	3 Lab Activities
	Science	Lab Activity - 6 activities
	Social Science	Research Project (Vacation Assignment)

**LIST OF SUBJECT ENRICHMENT ACTIVITIES
FOR CLASSES VI - X**

CLASS	SUBJECT	OCTOBER - JANUARY
VI	English	(1) Listening Skill - Sports & Games / Science & Technology) (2) Tongue Twister
	Hindi	(1) परियोजना कार्य (छत्तीसगढ़ के लोकगीत) (2) महाराणा प्रताप और चेतक की जानकारी
	Social Science	(1) Creative World Map (2) Role Play (Economic activities) / Visit to Dairy Farm
	Sanskrit	(1) वाक्य रचना (2) चित्र वर्णनम्
	Maths	(1) Symmetrical Kolam Design (2) Integers-Snake and Ladders Activity
	Science	(1) Demonstration Activity (2) Lab Activity
	Computer Studies	HTML Coding
VII	English	(1) Listening Skill - Travel and Adventure (2) Media Masters
	Hindi	(1) परियोजना कार्य-जीवनी लेखन (प्रसिद्ध भारतीय खिलाड़ी/स्वतंत्रता सेनानी) (2) नाट्य प्रस्तुति (प्रकृति संरक्षण पर आधारित)
	Social Science	(1) Crop Calendar Creation / Dynasty Tree (2) Diversity Collage / Chart Work
	Sanskrit	(1) सूक्ति-लेखनम् (2) श्रावणं
	Maths	(1) Chart Preparation (2) Double Bar Graph
	Science	(1) Demonstration Activity (2) Lab Activity
	Computer Studies	HTML and CSS Coding
VIII	English	(1) Listening Skill - Entrepreneurship / Peace (2) Monologue
	Hindi	(1) परियोजना कार्य-सायबर जागरुकता (2) संवाद लेखन-अपने दादा या दादी के साथ
	Social Science	(1) Role Play (2) Case Study through Mock Trial
	Sanskrit	(1) सूक्ति-लेखनम् (2) श्रावणं
	Maths	(1) Chart Preparation (2) Activity on Pie Chart
	Science	(1) Demonstration Activity (2) Lab Activity
	Computer Studies	HTML and CSS Coding
IX	Hindi	श्रवण कौशल क्रियाकलाप
	Sanskrit	कथा श्रावणम् (Speaking Activity)
	English	Speaking Skill
	Maths	3 Lab Activities
	Science	Lab Activities
	Social Science	Financial Literacy
X	Hindi	श्रवण कौशल उन्नयन क्रियाकलाप
	Sanskrit	कथा श्रावणम् (Speaking Activity)
	English	Speaking Skill
	Maths	3 Lab Activities
	Science	Lab Activity
	Social Science	Financial Literacy

**LIST OF MULTIPLE ASSESSMENT ACTIVITIES
FOR CLASSES IV & V**

CLASS	SUBJECT	APRIL - SEPTEMBER	OCTOBER - JANUARY
IV	Hindi	कविता / दोहा नारा लेखन	विज्ञापन रचनात्मक लेखन (चित्रवर्णन)
	English	Spell Bee JAM-Activity	Grammar Cards Creative Writing
	Maths	Hide & Seek Maths Quiz / Number Around Us	Measurement Deposit Slip
	TWAU	Poster Making (Van Mahotsav) Quiz	Group Presentation (5 Rs.) Map Skill
V	Hindi	कविता / दोहा नारा लेखन	विज्ञापन रचनात्मक लेखन (चित्रवर्णन)
	English	Spell Bee JAM Activity	Grammar Cards Creative Writing
	Maths	Number Around Us Maths Quiz/Measurement	Symmetry Maps and Locations
	TWAU	Poster Making Quiz	Project Work Group Presentation

**LIST OF MULTIPLE ASSESSMENT ACTIVITIES
FOR CLASSES VI - X**

CLASS	SUBJECT	APRIL - SEPTEMBER
VI	English	(1) Spellathon (2) Creative Writing (Panorama)
	Hindi	(1) श्रवण कौशल (2) चित्र वर्णन
	Social Science	(1) Map Work / Timeline (2) Voting Procedure / Class room activities related to chapters
	Sanskrit	(1) शब्दधातुरूपाणाम् लिखित परीक्षणम् (2) शब्दधातुरूपाणाम् मौखिक परीक्षणम्
	Maths	(1) The Kaprekar's Mystery (2) Maths Quiz
	Science	(1) Diagram based activity (2) Poster/Collage Making
	Computer Studies	(1) Formula in Excel
VII	English	(1) Spellathon (2) Creative Writing (Panorama)
	Hindi	(1) श्रवण कौशल (2) चित्र वर्णन
	Social Science	(1) Map Work / Crossword Puzzle (2) Heritage Quiz
	Sanskrit	(1) श्लोकवाचनम् (2) शब्दरूपाणाम् लिखित/मौखिक परीक्षणम्
	Maths	(1) Maths Quiz (2) Magic Square
	Science	(1) Diagram based activity (2) Poster/Collage Making
	Computer Studies	Animation in Synfig
VIII	English	(1) Spellathon (2) Creative Writing (Panorama)
	Hindi	(1) श्रवण कौशल (2) चित्र वर्णन
	Social Science	(1) Sources of History / Timeline (2) Mapwork / Other Classroom Activities/Heritage Quiz
	Sanskrit	(1) श्लोकवाचनम् (2) शब्दरूपाणाम् लिखित/मौखिक परीक्षणम्
	Maths	(1) Maths Quiz (2) Squares and Cubes
	Science	(1) Diagram based activity (2) Poster/Collage Making
	Computer Studies	MS Access Programming
IX	Hindi	कहानी का संवाद रूप में प्रस्तुतीकरण / समूह चर्चा (कबीर-ललदयद ...)
	Sanskrit	कवि परिचय: / सुभाषित श्रावणम्
	English	Essay writing / Extempore / Spell Bee / Vlog
	Maths	Project on number system and their real world application / Maths Quiz
	Science	Application of Scientific laws in daily life / Diagram based activity
	Social Science	Map Skill (Indian states, capital, neighbour countries), Europe (countries and capital)/Worksheet
X	Hindi	(1) अपने प्रिय कलाकार का साक्षात्कार / समूहचर्चा : सूरदास, तुलसीदास
	Sanskrit	कवि परिचय: / सुभाषित श्रावणम्
	English	Essay writing / Extempore / Spell Bee / Podcast
	Maths	Formula Test on Algebraic Identities / Fibonacci Sequence in Nature
	Science	Application of Scientific laws in daily life / Diagram based activity
	Social Science	Map Skill / Worksheet

**LIST OF MULTIPLE ASSESSMENT ACTIVITIES
FOR CLASSES VI - X**

CLASS	SUBJECT	OCTOBER - JANUARY
VI	English	(1) Record Reflection (2) Literary Exhibits
	Hindi	(1) दोहा/कविता पाठ (2) पठन कौशल (समाचार पत्र)
	Social Science	(1) Mind Map / Poster Making / Collage Making (2) NFLAT / Other Classroom Activities / Map
	Sanskrit	(1) वाक्यरचना (2) सरलवाक्यानुवादः
	Maths	(1) Tangram Activity (2) Activity of Area and Perimeter
	Science	(1) Science Quiz (2) STEM Activity
	Computer Studies	Animation in PPT
VII	English	(1) Record Reflection (2) Literary Exhibits
	Hindi	(1) दोहा/कविता पाठ (2) पठन कौशल (समाचार पत्र)
	Social Science	(1) Mini Parliament (2) NFLAT / Timeline of different dynasties / Any other Classroom Activities
	Sanskrit	(1) सरलवाक्यानुवादः (2) शब्दरूपाणाम् लिखित/मौखिक परीक्षणम्
	Maths	(1) Vacation Homework (2) Activity on Puzzles
	Science	(1) Science Quiz (2) STEM Activity
	Computer Studies	Python Programming
VIII	English	(1) Record Reflection (2) Literary Exhibits
	Hindi	(1) दोहा/कविता पाठ (2) पठन कौशल (समाचार पत्र)
	Social Science	(1) Project Work / Map Skill (2) NFLAT / Other classroom activities
	Sanskrit	(1) सरलवाक्यानुवादः (2) शब्दरूपाणाम् लिखित/मौखिक परीक्षणम्
	Maths	(1) Vacation Homework (2) Divisibility Test
	Science	(1) Science Quiz (2) STEM Activity
	Computer Studies	Python Programming
IX	Hindi	कविता पाठ / कथा वाचन
	Sanskrit	गीताश्लोकगायनम्/कवि परिचयः
	English	Poster / Slam Poetry / Role Play
	Maths	Frequency Polygon on the scores achieved in different tests / Formula Test
	Science	Science Exhibition / Science Quiz
	Social Science	Heritage Quiz / Worksheet
X	Hindi	स्वतंत्रता संग्राम सेनानियों/कवियों का सचित्र वर्णन/विज्ञापन
	Sanskrit	गीताश्लोकगायनम्/कवि परिचयः
	English	Poster / Video / Animation on any work of Shakespeare / Role Play
	Maths	Project on Golden Ratio / Formula Test
	Science	Science Exhibition / Science Quiz
	Social Science	Heritage Quiz / Worksheet

RECORD OF ASSESSMENTS

Subject	MT-1	MT-2	MT-3	MT-4	H.Y. Exam	MT-5	MT-6	MT-7	MT-8	Annual Exam
Subject-1										
Subject-2										
Subject-3										
Subject-4										
Subject-5										
Subject-6										
Subject-7										
Subject-8										

PARENT'S NOTE

Parents/Guardians may send their observation / suggestion for the betterment of their wards through these columns :

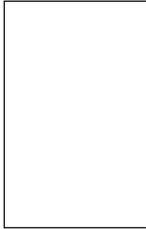
Date	Observation / Suggestion	Signature of Parent / Guardian	Teacher's Signature

RECORD OF ABSENCE

(to be filled by the school on the last working day of every month)

Month	No. of working days	No. of days absent		Teacher's Sign.	Parent's Sign.
		with leave	without leave		
April					
May					
June					
July					
Aug					
Sept					
Oct					
Nov					
Dec					
Jan					
Feb					
March					
TOTAL					

RECORD OF DISCIPLINARY ACTION / CARDS ISSUED

Reason	Card Issued 	Issued by Signature & Date
Reason	Card Issued 	Issued by Signature & Date Parent's Signature
Reason	Card Issued 	Issued by Signature & Date Parent's Signature
Reason	Card Issued 	Issued by Signature & Date Parent's Signature

TIME TABLE FOR HALF YEARLY / ANNUAL EXAMINATION

Subject	Half Yearly Exam		Annual Exam	
	Date	Day	Date	Day
Subject-1				
Subject-2				
Subject-3				
Subject-4				
Subject-5				
Subject-6				
Subject-7				
Subject-8				

FORMAT OF APPLICATION FOR LEAVE

(for Sick Leave)

Date :

The Principal
O.P. Jindal School
Raigarh (CG)

(Through the Class Teacher)

Sub. : Application for grant of leave.

Sir,

My ward, Adm. No. JS..... studying
in Class Section, is / has been suffering from
since He/She is likely to be under treatment upto
tentatively. We request you to kindly grant him/her leave for / from to

We will be grateful if you kindly grant the leave. Medical certificate will be produced before the class
teacher at the time of resuming the classes.

Thanking you,

Yours sincerely,

.....
(Signature of Parent / Guardian)

(To be submitted before proceeding for leave)

FORMAT OF APPLICATION FOR LEAVE

(other than Sick Leave)

Date :

The Principal
O.P. Jindal School
Raigarh (CG)

(Through the Class Teacher)

Sub. : Application for grant of leave.

Sir,

My ward,(name of the student)..... Adm. No. JS.....
studying in Class Section is unable to attend the school on / from dt.
..... to as
.....

We will be grateful if you kindly grant the leave.

Thanking you,

Yours sincerely,

.....
(Signature of Parent / Guardian)

(To be submitted before proceeding for leave)

FORMAT OF AUTHORISATION LETTER

Date :

The Principal
O.P. Jindal School
Raigarh (CG)

Sub. : Authorisation letter.

Sir,

I hereby authorise aged about years to collect my ward,, Class Section from the school at as he/she is not able to continue with his/her classes today due to

The signature / photograph of the authorised escort has been attested below.

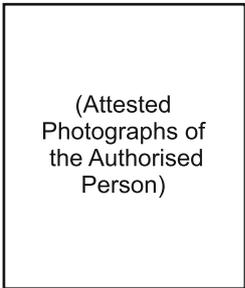
Thanking you,

Yours sincerely,

.....
(Signature of Parent / Guardian)

.....
(Signature of Authorised Person)

Admission No.....



.....
(to be attested by the Parent / Guardian)

Almanac 2026-2027

Notes :

Date / Day

Notes :

Date / Day

Notes :

Date / Day

Teacher's Signature

Parent's Signature

Almanac 2026-2027

Subject

Date / Day

Teacher's Signature

Parent's Signature

Subject

Date / Day

Teacher's Signature

Parent's Signature

Subject

Date / Day

Teacher's Signature

Parent's Signature

HEALTH AND WELLNESS GUIDELINES



Lead an active lifestyle



Develop interpersonal skills



Be gender sensitive



Foster psychological well-being



Use gadgets judiciously



Develop unshakable self-discipline & values



Maintain personal hygiene



Avoid junk, prefer nutritious food



Stand up against bullying



Refrain from using impermissible articles

Note: The last three pages of this almanac are intended as guiding pages for students. Students are advised to read these pages carefully and strive to imbibe and practise the values and habits mentioned therein in their day-to-day life, both in school and outside.

HIGH FIVE



**EFFECTIVE TIME
MANAGEMENT**

**BEING A LAW
ABIDING CITIZEN**

**ACTIVE
LEARNING**

**COURTEOUS
LANGUAGE**

**SPICK & SPAN
UNIFORM**



**I am a proud
student of
OPJS**

NINE IS MINE

1

EFFECTIVE TIME
MANAGEMENT

2

BEING A LAW
ABIDING CITIZEN

3

BEING POLITE
& OPTIMISTIC

4

SPICK & SPAN
UNIFORM

5

RESPECT FOR
SCHOOL PROPERTY

6

REGULARITY &
PUNCTUALITY

7

COURTEOUS
LANGUAGE

8

SENSE OF
GRATITUDE

9

ACTIVE
LEARNING



ATTENDANCE AND REGULARITY :

Regular attendance is essential for a child's academic progress and holistic development. Consistent presence in school ensure structured learning, helps in timely identification of learning gaps, minimizes avoidable distractions. Students are therefore expected to maintain regular attendance. Irregular attendance may invite appropriate disciplinary action as per the provisions mentioned in the Student's Almanac (refer to Page No. 26).



SPORTS OUTFIT :

OPJS, Raigarh consistently provides opportunities for outstanding achievements in both academics and sports. The school has launched a new sports uniform to enhance mobility, comfort, and appropriateness for physical activities. CBSE also mandates engagement of students in sporting activities. It is compulsory for the students of classes I to XII to wear the prescribed sports outfit during their games/yoga period.



PAYMENT OF SCHOOL FEE – A SHARED RESPONSIBILITY:

Parents are valued partners in the holistic development of their children. The timely payment of school fees is a fundamental responsibility of parents and essential for the smooth and uninterrupted functioning of the institution. Parents are expected to ensure that fees are paid within the stipulated time, without waiting for reminders from the school office.





तमसो मा ज्योतिर्गमय

30 Years of Education Excellence...



O. P. JINDAL SCHOOL, RAIGARH (CG) 496 001, INDIA

Phone: 07762-227042, 299255, JSP ICM No. 49802, 49809

website: <https://www.opjsrgh.in>; e-mail: opjs.raigarh@jindalsteel.in