

No./57/ OPJS/PC/2011-12

Date- 29th June 2011**PARENTAL CIRCULAR**

(for classes I, II & III)

Dear Parent,

Our school has adopted CCE i.e. Continuous and Comprehensive Evaluation instead of Terminal Examination as per the instruction given by the Central Board of secondary Education. The objective is to bring continuous improvement in the performance of a learner through constant diagnosis of gaps & difficulties in learning & helping the learner in overcoming them through remediation of assessment. The school has designed certain modules for the implementation of CCE for classes I, II & III covering the entire range of the academic year rather than the performance of the learner in a single window test. Following is the weightage pattern for the Continuous Comprehensive Evaluation:

A. Scholastic

1. Academic progress (Monday Test) - 40%

B. Co-scholastic

1. Spoken English and Vocabulary - 10%
2. General Hygiene and Uniform - 10%
3. Handwriting - 10%
4. Discipline and Behaviour - 10%
5. Participation in Activities and Sports - 10%
6. Attendance in the school - 10%

Grades as indicators of a child's performance

Your ward will be promoted to the next higher class on the basis of Grades. No marks and ranks will be awarded nor reflected in the Progress Report at the time of promotion of your ward to the next higher class. Therefore, it is earnestly suggested that your ward's performance may please be viewed in terms of grades only. However, the levels of performance indicated by different grades will be as follows:

%	Grades
90%-100%	A+ Outstanding
75%-89%	A Excellent
56%-74%	B Very Good
35%-55%	C Good
Below 35%	D Average

Note: * Effort grades are exclusively on the basis of Monday Test.

* Overall grades awarded is on the basis of above mentioned weightage pattern i.e. 40% scholastic and 60% co-scholastic domains.

Grades are more encouraging than marks for the learners of this age group. Grading helps in classifying students' ability in different categories. The CCE system is based on teaching and learning processes, which are complete in the present context and include all the aspects of personality. It also emphasises on evaluating the students through regular interactions and their response.

It is hoped that the CCE system will be a success, with your co-operation and our endeavour for an all-round development of the students will be realised in due course of time.

R. K. Trivedi
Principal

Sunita Kapoor
Co-ordinator

(PTO)

THE DETAILS OF CONTINUOUS & COMPREHENSIVE EVALUATION (CCE)

The award of grades will be consolidated on the basis of minute observation on the following aspects related to your ward.

A. Scholastic

1. Monday Test 40%

B. Co-Scholastic

1. **Spoken English & Vocabulary** 10%

- a. Communication through use of small sentences
- b. Pronunciation
- c. Accent followed
- d. Expression
- e. Fluency

2. **General Hygiene and Uniform** 10%

Daily checking and remarks in the records about

- a. Nails
- b. Clean and well pressed uniform
- c. Haircut, polished shoes
- d. Personal hygiene like taking bath, brushing teeth etc.
- e. Overall neatness.

3. **Attendance in school:** 10%

- a. 100 - 10
- b. 95-99% - 9
- c. 90-94% - 8
- d. 85-89% - 7
- e. 80-84% - 6
- f. Below 75% - 0

4. **Handwriting:** 10%

- a. Legibility
- b. Use of capital and small letters as and where necessary
- c. Use of lines
- d. Neatness
- e. Effective and honest approach

5. **Discipline and behaviour:** 10%

- a. Obedience
- b. Honesty
- c. Manners & etiquettes
- d. Friendly and not quarrelsome
- e. Co-operation

6. **Participation in the activities and sports:** 10%

- a. Sportive participation
- b. Team spirit
- c. Competitive spirit
- d. Participation in activities
- e. Presentation